



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		Lumding College
• Name of the Head of the institution		Dr. Mrinal Kanti Paul
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		03674_263375
• Mobile No:		9435366335
• Registered e-mail		lumdingcollege@yahoo.in
• Alternate e-mail		iqaclumdingcollege@gmail.com
• Address		Lumding College, Kalibari Road, Po.- Lumding, -782447, Dt Hojai, Assam.
• City/Town		Lumding
• State/UT		Assam
• Pin Code		782447
2.Institutional status		
• Affiliated / Constitution Colleges		Affiliated
• Type of Institution		Co-education
• Location		Semi - Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Gauhati University				
• Name of the IQAC Coordinator	Dr. Sanjay Kanti Das				
• Phone No.	03674_263375				
• Alternate phone No.	03674_263375				
• Mobile	9435163370				
• IQAC e-mail address	iqaclumdingcollege@gmail.com				
• Alternate e-mail address	das.sanjaykanti@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.lumdingcollege.org/iqac/59.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.lumdingcollege.org/ac/Academiccalender_21_22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	00	2004	04/11/2004	03/11/2009
Cycle 2	B	2.37	2018	02/11/2018	01/11/2023
6.Date of Establishment of IQAC			30/06/2009		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Lumding College	COVID-19 Sanitation	DHE, Assam	2021	Rs. 17000/-
Lumding College	Upgradation to MDC under RUSA-2.0	RUSA	2021	Rs. 4000000/-
Lumding College	Blood Donation, Awareness on Aids	ASACS, Assam	2021	Rs. 36000/-
Lumding College	TET Examination	SEBA, Assam	2021	Rs. 39740/-
Lumding College	NSS	Gauhati University	2021	Rs. 89000/-

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	6	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		

• Organized a good number of seminar and webinar on academic and non-academic sphere. • Computing Skill Course is introduced compulsorily for Ist semester students as capability building and skills enhancement initiatives.	
• Conducted weeklong Research methodology workshop for undergraduate students. • Continuous efforts are initiated for teaching-learning in blended mode.	
• Conducted daylong seminar on Institutional preparedness for New Education Policy (NEP)-2020: A Paradigm Shift in Higher Education and its implementation.	
• Conducted daylong seminar on Intellectual Property Rights and Patents. • Certification of ISO9001:2015 and ISO 14001: 2015 achieved.	
• The format of academic and administrative audit is designed in line with NAAC quality indicators and conducting Academic and administrative (AAA)	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
NAAC Accreditation	Pending AQAR submitted
Planning to introduce Certificate/Add on courses	Nine number of Certificate/ add on courses and Compulsory Computing Skill Course for TDC 1st Semester students introduced (AY 2022-23)
Thrust on academic activities like seminars workshops and lectures.	The objectives have been partially fulfilled due to the pandemic and lockdown.
Celebrating /organizing national and international commemorative days, events and festivals	Process initiated and so many events organised.
To foreground extra/curricular, extension activities for inclusive development of students.	Process initiated and a few events organised.
MOU with neighbouring institution Organizing awareness	Process initiated and two MOU signed. Successfully

programme on health and hygiene in the neighbouring areas of Lumding Town and conducting seminar on gender sensitization programme in association with Women Cell, ACTA Unit.	implemented.				
Participation in Go Green Campus and Zero waste Championship events organised by Mahatma Gandhi National Council of Rural Education under the Ministry of Human Resource Development, in Government of India	Successfully participated				
Necessary steps need to be taken for environmental activities and proposed to make a plantation drive in campus of the college	Process initiated and a few events organised.				
Decided to continue the admission process online	Successfully implemented.				
Certification of ISO	Successfully Achieved.				
Conducting Academic and administrative Audit	Successfully conducted.				
IQAC planned to organize some counselling programmes for the benefit of the students.	Successfully implemented.				
Conducting Gender Audit, Green Audit, Energy Audit	Process initiated				
13. Whether the AQAR was placed before statutory body?	Yes				
Name of the statutory body					
<table border="1"> <thead> <tr> <th>Name</th><th>Date of meeting(s)</th></tr> </thead> <tbody> <tr> <td>GB, Lumding College</td><td>12/04/2023</td></tr> </tbody> </table>		Name	Date of meeting(s)	GB, Lumding College	12/04/2023
Name	Date of meeting(s)				
GB, Lumding College	12/04/2023				
14. Whether institutional data submitted to AISHE					

Year	Date of Submission
2021-2022	17/02/2023

15.Multidisciplinary / interdisciplinary

Vibrant multidisciplinary study environment is significant to the academic endeavour of the college. College has arranged several multidisciplinary seminars, webinars etc The College provide with many subject combinations to students to opt for. Equity and inclusion through a range of measures, including greater opportunities for public education; provision of scholarships for disadvantaged and underprivileged students, reaffirming the integrity of faculty and institutional leadership positions through merit appointments and career progression based on teaching, research, and service have been undertaken. Interdisciplinary projects to solve social problems are developed by the students as the part of project based learning and final year projects. The College has B. Com, B. Sc and B.A. courses. In future, the College will take a multidisciplinary approach in order to ensure the unity and integrity of all fields of knowledge.

16.Academic bank of credits (ABC):

The institutional preparedness in implementation of Academic Bank of Credits is dependent on the guidelines of the Affiliated University (Gauhati University) and Higher Education Department, Govt. of Assam. To satisfy the purpose of this initiative, a link between centralised database and the database of the college is to be established for digitally storing the academic credits earned by the students from various courses. Academic Bank of Credits will allow higher education institutions to maintain a digital repository of credits earned by students.

17.Skill development:

The National Education Policy (NEP) 2020 has given special emphasis on acquiring various skills to attain the goal of *Samagra Shiksha*. The college is already conducting the Skill Enhancement Courses as designed by affiliating University of Gauhati from 3rd Semester. The college also encourages the soft skill development and Language and communication skills of the students by arranging classes as Capacity building and skills enhancement initiatives. Besides, the college provides Computer Training Courses/Computing skill in order to embrace skill development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has made several efforts to integrate Indian knowledge system in its curriculum. Multilingual method, as the medium of the teaching is used in the college. The college celebrates many commemorative days to make students aware of Indian culture and heritage. Value education Committee offers yoga session (life skill) for students. Indian medicinal plants are planted under the scheme of Assam Science Technology and Environment Council, Guwahati in the campus to strengthen the understanding of the utility of those plants. The multilingual, multi-cultural harmony in college environment is remarkably projected in college magazine, Research Journal of ACTA Women Cell "*Shristi*", college fresher's and various programmes and activities are organised both by departments as well as different cells.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Following Outcome Based Education policy the college also keeps record of result of every student through academic audit and mentor mentee system. Each department keeps the records of results of internal and term end examination for monitoring student progression. Course Outcomes and Programme outcomes are discussed by the faculty members and displayed on the website. Successful alumni and resource persons of the college family are invited to share their experiences to highlight the OBE.

20.Distance education/online education:

During pandemic, the system has adopted the change from classroom teaching to blended learning. Google drive, Google classrooms whatsapp etc. are effectively used for course conduction and evaluation process. The assessments of the courses are done through online assignments. Various student activities are conducted online using Google meet etc.

All the meetings were held online. Several webinars and student activity programmes were organized through online. Study materials were uploaded by the faculty members on college website/whatsapp as well as through other online mode. Even after the college resumed several online practices are still exercised. Our college is the member of NLIST – INFLIBNET for Scholarly Content to extend e-resources. Moreover, in the college there are study centre of Krishna Kanta Handiqui State Open University (KKHSOU), Assam and Institute of Distance and Open Learning (IDOL), Gauhati University which were established to providing quality higher education through the Open and Distance Learning to reach the unreached section of the society.

Extended Profile

1.Programme

1.1

18

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

1523

Number of students during the year

File Description	Documents
Data Template	View File

2.2

1166

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

410

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

59

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2	57
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	24
Total number of Classrooms and Seminar halls	
4.2	75.1549614
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	67
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
The curriculum followed is as per the framework laid down by the Gauhati University. The college follows the curriculum as prescribed by the affiliated university. All the courses are offered in semester mode under CBCS. The class routine is prepared by the routine committee. Effective curriculum delivery is ensured and documented through a well-planned academic calendar, workload distribution, time table, teaching plan and systematic evaluation. Some Department imparts practical training, field trips and experiments as per curriculum designed by the affiliating university. The time table is planned meticulously giving due weightage to all the subjects and is made available in the college website. Teaching plans are prepared department-wise and individual teacher-wise so as to impart lessons in a planned manner. The record of topics covered in class is maintained by each department in the Class Dairy. The physical teaching activities resumed from September, 2021.	

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College adheres to the academic calendar including the conduct of Continuous Internal Evaluation (CIE). The College functions in accordance with the affiliating university rules, regulations and guidelines. The Academic Calendar of the college is prepared in conformity with affiliated university. The framework of this calendar has provisions for tentative schedules for departmental activities and other activities including Continuous Internal Evaluation (CIE) i.e. internal and end semester examinations. The internal examinations are conducted by the college in accordance with the academic calendar. The decisions regarding the examinations are taken in a meeting in which the Principal and Examination Committee members are present. The internal evaluation is based on student's attendance, home assignments/ seminar presentations and internal examinations, as applicable. Sessional examinations are held for the students and there is a provision for conducting repeat Sessional examination for those students who miss the main Sessional test on genuine grounds.

Important notices relating to examinations are uploaded in the college website/notice board.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.lumdingcollege.org/ac/Academiccalendar_21_22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG

A. All of the above

programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

09

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number

of students during the year

54

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

54

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to promote learning beyond the curriculum, the College integrates issues relevant to Gender, Human Values Environment and Sustainability which are carried out by various functionaries of the college by organising various programmes with the aim to enhance curricular value for students.

- There is a compulsory course 'Environmental Studies' (AECC) in the all undergraduate programmes. The course integrates an introduction to Environmental Studies, concept of ecosystem biodiversity, environmental pollution and environmental ethics to help students to identify the core issues of environment and sustainability.
- The college has also a Women Cell of ACTA Unit, Anti-sexual Harassment Committee, Internal Complaint Committee and Gender Champions club which aims to promote gender equity through workshops, special talks, and literary competitions and takes care of safety and security of female Students.
- Different courses have been addressed issues like Business Ethics, Gender, Human values, Environmental sustainability etc.
- The college has an active NSS and extension activities cell that spreads awareness about environment sustainability, importance about health and hygiene, cleanliness drive etc.
- Value Education Cell of the college is also imparting Yoga training (Life Skill) and observes the International Yoga Day.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1564

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

B. Any 3 of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.lumdingcollege.org/iqac/101.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2160

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

658

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Special attention is paid to slow learners and differential care is given to advanced learners. The department assesses learning levels of the students through internal assessment, home assignments, class test, etc. on regular basis and organized need based special Programmes for advanced learners and slow learners. The interaction of faculty with the students in the classroom helps to identify slow and advanced learners. The college has prescribed certain uniform provisions for advanced learners and slow learners.

Slow learners: Slow learners are treated like other students in the class but they are provided Tutorial classes/ extra coaching for improvement and achievement. The institute helps the slow learners by giving proper guidance and support. Remedial classes are organised as far as possible for the purpose of giving special coaching according to their needs. There is committee of teachers who prepare Remedial class routine and teacher of various departments follows the schedules accordingly. Mentors are also initiated active support to them for their academic betterment.

Advanced Learners: Special care is taken for advance learners and they are encouraged to participate in literary competitions. The College library extends the Inflibnet facility and other e-resources to help the advanced learners to broaden their knowledge under the special guidance of departmental teachers and also offered more books from library over and above the prescribed limit as per recommendation of departmental heads.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1523	59

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences.

Experiential Learning

Students are asked to complete research based projects on topics related to their syllabus. Some departments arrange field visits to relevantly important areas. Some departments also organizes Guest Lectures of eminent experts.

Participative Learning

The College provide platform for participative learning to the students. Annual Magazines at institutional level and Departmental wall-magazines at departmental level were published regularly to develop creativity and other skills of the students. The college employs a participative approach through organizing departmental seminar, literary competitions, annual cultural and sports etc. to encourage greater participation and interactive learning. In order to improve communication skills, idea generation and presentation skills, group discussion and debates are conducted. The NSS and Extension Activities Cell often organizes activities like awareness programme, Tree Plantation, Swachh Bharat Mission etc.

Problem solving methodology

Students are motivated to participate in the Research activities like participation in the Seminar, Workshop, Conferences and Publication work. Further, Quizzes are organized to develop logical reasoning and problem solving skills.

Moreover, project works, field-works, seminars, excursions etc. inculcate among the students the practice and habit of participative learning and problem-solving methodologies. The NSS and Extension Activities Cell also help students to conduct some extra-curricular and social outreach activities.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College promotes the teaching learning process by using ICT tools. The College has access to vast e-learning resources. The Institute has regular subscribers and has been subscribing to NLIST from 2013. Teachers and students are registered on N-LIST having access to e-books and e-journals. The college has an active website, through which all activities of the college is informed. The College has a Wi-Fi enabled campus which helps the teachers and students to stay connected to the internet. The college has a few ICT enabled Classrooms having Desktops, Laptops, Projectors which helps in the e-learning process. The college has well equipped Computer Lab and Language lab. The teachers take practical classes for few courses like Mathematics, Computer Science, Physics etc. as per the curriculum of these courses has practical components which require the use of computer labs All the students are departmentally well covered into WhatsApp group. Teachers always share reading materials, short notes, e-books over different media like Google Classroom, E-Mail, WhatsApp, etc. among students and also organises FDPs and other programmes on online platforms.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors**59**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****59**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****20**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers**1025**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Lumding College, being an affiliated college of Gauhati University, is bound by the University rules regarding Internal Assessment. To maintain transparency in the mechanism of internal assessment the college takes adequate steps.

The Students are provided with information regarding mechanism of internal assessment in each paper/subject by the college through college Prospectus and Academic Calendar which are available in the college website. This information is reiterated to the students through classroom induction programme by individual teachers and by central induction programme during the initial classes at the beginning of the semester. Students are informed about internal assessment system and its significance detailing all the components of the assessment and marking system as well as the type of tests/sessional examinations to be conducted through notice boards. The college has an established Sessional Examination Committee which conducts the Internal Examination of all UG students centrally. Accordingly, the Examination Committee notify the Time Schedule for the Sessional examination well in advance for the students and faculty members. There are provisions for Re-Sessional Examinations for the absentee students having genuine grounds. The college authority uploads internal assessment marks in the University Portal after due verification.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.lumdingcollege.org/iqac/internal-assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a well-defined system in place to deal with internal examination related grievances. Internal assessment related grievances are dealt with at college level. The evaluated answer scripts of Sessional examinations are shown to the students in class room for maintaining both transparency and objectivity and also for suggestion for betterment. Home assignments are also properly evaluated and accordingly marks are awarded. If any student has any grievance relating to marks obtained in the Sessional examinations and home assignments, he/she can approach the concerned subject teacher immediately after the notification of the mark list on the departmental notice board and in case of any complaint, the concerned teacher tries to solve the grievance of the students, if it is beyond his capacity then the HoD with Principal is consulted by the concerned teacher for resolution. The marks are uploaded in the University Portal with utmost care. Often some complaints of under-marking, students shown as absentees etc. are received from students which are done at University level and such discrepancies are sincerely settled by Principal. In this context, student is advised to write an application to the Controller of Examinations, Gauhati University duly forwarded by the Principal of the College.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.lumdingcollege.org/iqac/internal-assessment.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Lumding College is affiliated to Gauhati University and it follows the programme-wise curriculum designed by the university. The programme outcomes, programme specific outcomes and course outcomes are mainly the subject of the affiliating university. The learning outcomes of the programmes and courses are stated clearly in the syllabus for UG programme of the university. The Board of Studies of the university prepares the course outcomes and programmes outcomes while designing the syllabi. At the college level, the circulars regarding this are circulated among the faculty members. The University displays the CO's and PO's and learning outcomes for the programme on their website. The college also displays the same on

the websites. Learning outcomes are linked with the aims and objectives of the College. A web link to the Gauhati University curriculum and learning outcomes of UG Courses is also provided in the college website for reference. All the programmes offered by the college and the outcomes of the stated programmes are uploaded in the college website. Students are additionally informed about the details of the programme through the college prospectus and admission notifications published at the beginning of every academic session.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.lumdingcollege.org/Lumding%20College%20P0%20couse%20out%20come.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of POs and COs are evaluated by the Institution at different levels like Cognitive, Affirmative and Psychomotor. Cognitive outcomes are evaluated through Group Discussion, Seminars and Quiz. Affirmative outcomes are evaluated through written exams. Psychomotor outcomes are evaluated with the help of practical exams,

projects, field study and case study. Evaluations are undertaken by the College at a regular interval to measure the performance of the students and attainment of the programme outcomes and course outcomes. Following are the most common method of measuring the level of attainment of POs, PSOs and COs.

- Evaluation process of attainment of programme outcomes and course outcomes are primarily based on the direct evaluation as guided by Gauhati University. Attainment of programme outcomes are evaluated for 80% of total marks by the end semester examination conducted by the affiliating University and 20% of total marks as Internal Assessment by the college.
- The college collects feedback from some stakeholders which are an important method for measuring attainment.
- Attainment of PO and CO is also evaluated by student progression towards higher studies and record of placements.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

335

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.lumdingcollege.org/annual/annual-report-21-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.lumdingcollege.org/iqac/24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

14

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

18

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Lumding College has been keen in inculcating social awareness in students through curriculum and extension activities. The NSS and Extension Activity Cell, Gender Champions Club and ICC, Women Cell of the ACTA unit, RRC and Campus Cleanliness Committee take part in various initiatives like COVID vaccination camp, gender sensitization programme, rural education, medical camp, cleanliness and hygiene by organizing lecture programmes, workshops for students inside and outside of the college which is helpful for them to cope up with the community. The college has also participated in Unnat Bharat Abhiyan. During pandemic conditions, distribution of sanitizer, masks and grocery etc. was carried out to help society's needy families. NSS volunteers also address social issues which include cleanliness, Chief Minister's Institutional Plantation Programme; water conservation and observance of important national and international days. Women cell of the ACTA unit, Lumding College

in each year observe the International Women's Day. The Environment Study Committee of the college works towards promoting the ethics of preservation and protection of our green environment. Students of the College also participated in Poster Making & One Minute Video Making Competition on HIV, TB & Blood Donation under the aegis of RRC and Assam State Aids Control Society.

File Description	Documents
Paste link for additional information	https://www.lumdingcollege.org/iqac/EOPP.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

06

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1806

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

04

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Categories of infrastructure facilities and learning resources are:

1. The College has twenty-three (23) Classrooms, and majority of the classrooms are furnished with whiteboards. Two classrooms and five departmental classrooms are facilitated with LCD Projectors. All together the infrastructure used in teaching-learning has well-structured and spacious classrooms, department rooms and laboratory for science subjects and education. All the faculties' uses desktop computers at the departmental teacher's common room for necessary works.
2. The college also has a seminar hall with seating capacity of hundred (100) participants. Moreover, there is also an open Auditorium with seating capacity of three hundred (300) participants.
3. There is one computer laboratory and one language laboratory.
4. The library of the college is enriched with near about 22000 text and reference books, journal and magazines. There is SOUL software for Library Automation.
5. The campus is Wi-Fi enabled for the benefit of students and faculty.
6. Support facilities include yoga room, hostels, canteens and separate boy's common room and girl's common room.
7. Utilities include drinking water stalls, rest rooms, cycle and car parking area and power generators.
8. The security surveillance protocols are maintained and monitored through CCTV cameras.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.lumdingcollege.org/iqac/ppmupasf.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution lays emphasis on integrating co-curricular activities as an essential component for the overall development of the students. It has the basic facilities required for sports, games and cultural activities. The college is committed to offering resourceful infrastructure for growth of students. It provides adequate facilities for cultural activities, sports as well as other student and faculty support amenities. The Open Auditorium is situated within the campus and it is temporarily available for the students to organise and participate in co-curricular, recreational and cultural activities. Sometimes cultural events are also organised in the seminar hall. For college week and Freshmen Social celebration, stage is constructed in the open area of the college to accommodate all the students and other audience. There is a generator for power back-up. The Boys' and Girls' Common Room are also used for indoor games. There is a provision for organizing multiple outdoor games in the medium size playground of the institution. There is provision of yoga room. The college is constructing one more seminar hall and a gymnasium under RUSA fund. The students of the institution participate in different Inter-college, Inter-district competition and Youth Festival held under Gauhati University every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.lumdingcollege.org/iqac/iumpasf.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

06

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**06**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****4.86558**

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Library is automated using Integrated Library Management System (ILMS) and has digitisation facility

- **Name of the ILMS Software - SOUL 2.0**
- **Nature of Automation (fully or partially) - Partially**
- **Version - 2.0**

· Year of Automation - 2005-06

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.03693

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

00

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution strives to update its IT facilities to meet the increasing demands of ICT enabled teaching in the classrooms and facilitate smooth functioning of all the academic and administrative functions of the college. The College regularly monitor IT facilities under the guidance of IT & Data management cell. The College has engaged IT consultant time to time for maintenance and support of the ICT infrastructure. The website of the College is developed regularly and maintained properly. Admission process is conducted online basis. The Institution has sufficient number of computers and most of them having with Internet and Wi-Fi connection. All the departments are equipped with one desktop computer. Sufficient numbers of computers are installed in Computer Lab Room and Language lab. The college uses eight LCD projectors (Hitachi/Epson), for overall uses. The college has JioNet WiFi accessibility for all free for 34 MB and Alliance Broadband (Infinity Communications Pvt. Ltd.) connection. The College has seven high configuration internet connections (one from Reliance JioNet and 6 from Alliance- Infinity Communications Pvt. Ltd.) to allow fast transmission of data to the various computers. The desktops and laptops are running on windows 7 and windows 10 operating systems.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

67

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****75.1549614**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution maintains its physical, academic and support facilities in a comprehensive manner by decentralizing the responsibilities to different committees. The maintenance of physical facilities of the college like classrooms, seminar halls etc. are done at from the Principals Office. The institution maintains its computers, IT facilities of classrooms etc. from time to time by employing specialized personal from outside at the

supervision and monitoring of the IT and Data management Committee. There is a Purchase Committee which looks after all the purchases. For any kind of purchase or maintenance of any infrastructural facilities, equipment etc. competitive bidding is called for and necessary tender formalities are observed. There is a library committee constituted under the chairmanship of the Principal of the college which facilitates the smooth running of the library activities. The maintenance of the electrical equipments, generator and repair of furniture are done by skilled personals from outside. The college is well equipped with CCTV cameras to prevent pilferage and overall monitoring and surveillance. The College has active sports committee and student teams for different Sports that participate on a continual basis in sports events. The College has Laboratories in different departments which are maintained by Laboratory Bearer.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.lumdingcollege.org/iqac/ppmupasf.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1097

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year
5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year
01

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills
A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
663
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
663

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

25

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education****39**

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****00**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****08**

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Lumding College Students Union (LCSU) is an elected body of student and its primary responsibility to promote the interests of the student community in the college campus. The LCSU is actively involved in the smooth conduct of all the literary, cultural and sports activities during the Annual College Week under the guidance of the teachers-in-charge. Members of LCSU are representatives in the different administrative and academic committees of the college. The LCSU along with the administration and the faculty members celebrates General Freshers' Social, Saraswati Puja, Independence Day and Republic Day. The LCSU leads the students to participate in different literary, sports and cultural Inter-college competitions and

Youth Festival organized under Gauhati University. The LCSU has been a crucial organ of the institution since it strives to combat ragging in the college campus, maintain discipline and motivate the students to follow the code of conduct as enlisted in the college website. Students union takes active role in observing various national and international days. LCSU members are accommodated in different administrative and academic bodies like IQAC and different committees. The Magazine Secretary of the LCSU takes up the major role in publishing the college magazine.

File Description	Documents
Paste link for additional information	https://www.lumdingcollege.org/cell.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year****194**

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Lumding College Alumni Association was formed with the objective of fostering a sense of belonging to the institution and making the Alumni an integral part of the development of the college. The Lumding College Alumni Association contributes significantly to the development of the college. The process of registration of the Alumni Association has been initiated and likely to be complete within a short time. The association has chalked out a comprehensive scheme of activities towards the development of the college. The main thrust of the association is to create a sense of fraternity among all the ex-students of Lumding College and to strive for the academic, cultural, and socio-economic upliftment of Lumding College. The office bearers of the Alumni Association visit the college from time to time and interact with the IAQC and the college authority. In such meetings, the office bearers of the Alumni Association bring out certain proposals regarding the welfare of the institution. The institution reaches out to its Alumni Association from time to time for their professional support in guiding the students and development of infrastructure. The Alumni Association of the college organizes meetings occasionally considering the need of the situation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of its vision and mission. The college strives to achieve global standard by providing affordable quality education and developing knowledge, skills and values. The college develops a deep sense of respect among the students towards fundamental duties and constitutional values of India. The endeavor of the college is to produce socially responsible and efficient students by maintaining high standards in academic, co-curricular and extension activities. The college aims to impart skill based education to develop self-reliant youth and assure employment guarantee. To enable students to walk at par with the competitive market of employment, the college takes steps to conduct workshops and classes on soft skill development and language skill development. The college encourages a participatory and democratic system of functioning where all the stakeholders actively work for the development of the institution. The organizational structure of the college provides the administrative authority to the Principal who in turn decentralizes it by formation of different committees and cells for smooth operation of all the activities of the institution. Proper authority and responsibility is also delegated to them by the appropriate authority for effective and timely implementation of the perspective plans of the college.

File Description	Documents
Paste link for additional information	https://www.lumdingcollege.org/vision.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization management:

Lumding College supports a trend of decentralized governance system with proper and well defined interrelationships. The management of the College is governed by Governing Body (GB) consisting of President, Teachers' Representative, VC nominee, Guardian Representative and Non-teaching Staff Representative. Regular meetings of the body are held for the effective and smooth functioning of the college.

All the main decisions related to the college are taken by the Principal in consultations with the IQAC, HoDs, conveners of respective cells and committees.

Principal is the academic and administrative head of the College and the Principal and Secretary of the Governing Body. Financial power is given to Principal for the development of the College.

Participative management:

The College always promotes the culture of participative management by involving staff and students in various activities. The Principal, HoDs, and Convenor of different committees/cells are involved to defining the policies and procedures, making guidelines and Rules/regulations pertaining to admission, discipline, grievance, etc. At functional level the faculty members participate in sharing the knowledge by discussing on latest trends during faculty meeting. The GB gives approval and suggestions for the procurement and introduction of new programs and welfare activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

A strategic and inclusive plan has been prepared by the Institution for the development of infrastructural facilities, academic development, extracurricular activities, extension activities and sports and culture. The strategic plan is prepared in view of the vision of the institution and the aim for its fulfillment strategically in a period of time. These targets have been set in consultation with all the stakeholders – the Governing Body, faculty members and office staff. For the implementation of the strategic plans of the institution, different cells and committees have been formed which works in co-ordination with the administration at both micro and macro level.

The strategic plans are prepared encompassing all the major areas in accordance with the seven criteria of the NAAC assessment and accreditation. Some activities that are successfully implemented based on Strategic/perspective plan is the signing of MoU with academic institutions, regular class for NSS and organizing Research Methodology Workshop for UG students as per New Education Policy 2020.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.lumdingcollege.org/iqac/STRATEGIC-PLANNING-DEVELOPMENT-DOCUMENT.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Lumding College is affiliated to Gauhati University. Functional organisation structure of the college vests on affiliating university (for academic) and Directorate of Higher Education, Assam (for administrative). The college is having three-tier system for its governance. It is governed by Ministry of Higher Education, Government of Assam. At the management level the college is governed by the President, the Secretary and other members of the Governing Body of the College. At the institutional level, the Principal is the apex authority of the internal administration and is assisted

HoD's, IQAC and different committees and Cells.

Service Rules: The Service Conduct Rules of the Government of Assam as framed by the Education Department, Govt. of Assam are applicable to teachers. The service rules of the Government of Assam are followed for non-teaching employees also.

Procedure for recruitment: The College's teaching staff is appointed with the UGC's Criteria and the rules framed by Directorate of Higher Education, Assam for the recruitment of Assistant Professors in Colleges, and the same rules apply to their progress in their careers.

Recruitment for Temporary posts: Recruitment for Temporary posts is framed by the college authority according to the norms fixed by Governing Body.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.lumdingcollege.org/iqac/28.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures provided to Teaching and Non-teaching staff of the college:

- Medical Allowance provided as per norms of Govt. of Assam
- Maternity Leave provided according to the rules of Govt. of Assam
- Child Care Leave provided according to the rules of Govt. of Assam
- Casual Leave provided according to rules of Govt. of Assam
- Duty leaves to the faculties who are assigned duties by university or other Government organizations.
- House Rent Allowance as per Govt. of Assam rules
- Group Insurance Schemes

Students

1. First Aid service for an Emergency
2. Wheelchair, stretcher is for emergency use
3. CCTV surveillance at selected spots.
4. Drinking water stalls at a central place of the campus.
5. College Canteen with a separate room for students
6. Boys' and Girls' common room for recreation.
7. Motor cycle stands, cycle stands for students
8. Scholarship facilities for SC/ST/OBC/Meritorious students from government agencies
9. College provides financial help to the needy students from poor fund.
10. Fee waiver scheme of the Govt. of Assam
11. Computer with internet access is provided free of cost in Central Library.
12. Library Book Bank provides free books on loan basis to the needy students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

16

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

27

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the rules and regulations prescribed by the Directorate of Higher Education, Government of Assam for the Performance Appraisal of teaching and non-teaching staff. The College asks the teachers to prepare a self-evaluation report before submission of AQAR and mandatorily one PBAS before any proposal for promotion under CAS. Both self-evaluation report and PBAS reveals the involvement of the teacher in academic and non- academic activities. The IQAC of the college and Principal does an audit which is then forwarded to higher authority for proper action. The individual PBAS proforma for CAS promotion duly filled along with all enclosures, will be duly verified by IQAC and Principal and then by the DPC and shall be placed before the Screening cum Evaluation Committee for Promotion at the Directorate level. However, another one to be filled as per Clause: 26 of Assam College Employee (Provincialised) Rules, 2010 which is recorded by Principal and President of GB and submit the same to Directorate of Higher Education, Government of Assam. Students are given the opportunity to provide their feedback of the teachers and response is collected by a committee and accordingly analysed the same and submitted to appropriate authority for necessary action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Being a provincialized higher education institution, the college regularly conducted internal and external financial audits. However, the external audit report which needs to be done by Director of Audit, Government of Assam is still awaited. The internal audit of the college was conducted by reviewing and cross checking every transaction at multiple points. Books of accounts are maintained as per Government rules and balances of these accounts were duly reconciled with the books of accounts maintained. The bills and vouchers of the revenue expenditure are checked. The vouchers and proper record with the concerned Department of the capital expenditure is also checked and verified. Departmental Accession Register, Stock Registers/Purchase Registers are physically checked. The preparation of the internal audit of 2021-2022 was entrusted to a reputed Chartered Accountant Firm of Sri Prabir Majumder of Guwahati, Assam and the audit has been completed in time. As per audit report of the year 2021-22, there were no major findings/objections. Minor errors/omissions/commissions when pointed out by the audit team were immediately corrected / rectified and precautionary steps were taken thereafter to avoid recurrence of such errors in future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds in the institution is done both from the internal and external sources.

The internal sources of fund mobilization in the college are:

- 1. Fees collected at the time of admission under different heads like Admission fees, building maintenance, Tuition fees etc. 30% of the tuition fees is utilized by the institution and the rest has to be submitted to the government.**

The External sources of fund mobilization are:

- 1. The College receives salary grant from the State government.**
- 2. Fund is generated from the distance learning centers in the institution like KKHSOU, IDOL. The college also generates revenue as venue charges for conducting competitive examinations**
- 3. Grants are received from the UGC, RUSA etc. for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research**

The financial decisions are taken by the Governing Body and the Principal of the college is the DDO (Drawing and Disbursing Officer). Government fund under RUSA scheme are deposited in a separate bank account and utilization of these funds is ensured through PFMS as per rules and regulations framed by them. For effective monitoring and efficient use of grants separate Committees are constituted. All these expenditures are properly audited.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The two practices institutionalized by IQAC are:

IQAC has taken initiatives in this academic year of which the two practices are as follows-

1. Conducting Seminars, Webinars, Conferences, Workshops and Invited Lectures-A specific strategy that has been undertaken this year has been to conduct various activities at inter and intra-college levels by gender champions clubs, NSS, departments in collaboration with IQAC of Lumding College. This has ensured wide participation, inclusiveness and involvement of all even amidst lockdown.

2. Mentor- Mentee System- works systematically as a strategy for quality assurance. Faculty of each department takes responsibility for a few students and maintains a detailed database of students.

The system works to provide support by- Identifying advanced and slow learners, this is done by different departments on various parameters including examination results, performance in class tests, oral presentations etc. Mentors continuously monitor the progress of their mentees through various mechanisms. The system provides the mentee with any support that they may require. Mentee-mentor system works to instill confidence in students and works to maintain a healthy relationship between teachers and students, in doing so it ensures quality in an institutionalised way.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously strives to improve the teaching learning process of the institution. The IQAC coordinates with all the Heads of the Department at the beginning of the session for the submission of Annual Teaching Plan. The Head of the Departments ensures the execution of the teaching plan and completion of the syllabus accordingly.

Tutorial/ Remedial and extra classes are arranged to complete the syllabus in stipulated time and help the slow learners. The Principal holds regular meeting of the Head of the Departments to review the academic performance of the Students and discuss measures to improve the teaching learning process. The IQAC keeps a record of the results of the students in the Sessional examination and semester end examinations to review the learning outcomes of the students. The IQAC takes

Students' Feedback regarding academic and co-curricular activities of the institution and finds out the areas where improvement is needed to fulfill the teaching learning process effectively.

The IQAC takes steps to improve the methods of teaching by introduction of ICT enabled Classrooms, Smart-Classrooms, Free wi-fi and e-resources in the library

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.lumdingcollege.org/annual/annual-report-21-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is a major challenge in our society. Our College inculcates the values of equality and inclusivity for creating a safe space for the students and the staff. There is on-campus CCTV surveillance with security guards at the gate. The awareness of gender sensitization is not limited to classrooms alone. The college has organised various programmes related to gender issues during the year. The Women Cell of the ACTA unit, Internal Complaint Committee, Gender champion clubs of Lumding College plays an important role in maintaining gender sensitivity on campus. The Women Cell of the ACTA unit observes International Women's Day and organises Self Defense programme and health and hygiene awareness programmes regularly. There are provisions for common room facilities for both boys and girls and girl's hostel. Lumding College has an Internal Complaints Committee, an Anti-sexual harassment committee, which are statutory body formed to register complaints of harassment and to undertake formal proceedings to resolve them. The college organized the following events on gender related themes: (a) Observance of International Women's Day every Year; (b) Observance of Menstrual Hygiene Day; (c) Seminar on gender sensitization; (d) awareness programme on menstrual health & Hygiene, and (e) Medical camp for anemia test for women.

File Description	Documents
Annual gender sensitization action plan	https://www.lumdingcollege.org/iqac/IGSP.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	a. Safety and security b. Counseling c. Common

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college holds awareness campaigns for maintaining cleanliness and waste management both on and off campus from time to time.

Management of solid waste: Garbage bins are located across the campus and in various academic departments for the collection of ordinary solid waste products. During practical classes, indiscriminate chemical usage is discouraged. Plastic has been banned on the entire college campus. Statutory warnings are pasted at the front gate and other locations around campus to encourage everyone to refrain from using prohibited plastic goods.

Liquid waste management: To avoid stagnation, liquid waste from sources of generation such as the canteen, laboratories, and bathrooms is discharged into an appropriate drainage facility. Cleaners are hired on a regular basis to ensure that the drains are not clogged in order to prevent flooding.

E-waste management: Non-working computers, monitors, printers,

memory cards, mother boards, ink cartridges, and other e-waste are stored in a separate e-waste stock room or repaired for future use.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other	

diversities (within 200 words).

The institutional efforts in providing an inclusive environment is reflected in the admission guidelines of the college which follows the state government reservation policy. The multilingual, multi-cultural harmony in college environment is remarkably projected in college magazine, Research Journal of ACTA Women Cell "Shristi", college fresher's and various programmes and activities are organised both by departments as well as different cells. The college has an active National Service Scheme (NSS) unit where students engage in community service programmes. The institution caters to students belonging to diverse social, cultural, economic, religious background. Department of History established a heritage centre to aware and promotes cultural diversity of North East India. Observance of Gandhi Jayanti, International Women's Day, National Constitution Day etc. have ensured the continued existence of a tolerant, all-inclusive progressive environment in college. International Yoga Day has been observed by the college through sessions on yoga practice. Our institution also believes that promoting religious harmony is very important to maintain peace in our diverse society by celebrating Raksha Bandan Ustav.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Apart from curricular programmes, our College strives to impart constitutional values to the students through various activities. These include upholding the unity and integrity of the country, preservation of our cultural heritage and nurture offellow feeling. To adhere to the Constitutional obligation of our country, Independence Day, Republic Day, Constitution Day etc. is celebrated every year with participation of all the stakeholders. To keep up with the Swachh Bharat Abhiyan of the Government, the institution regularly cleans its campus and has implemented strict rules to keeps the campus clean and environment friendly. As part of our Constitutional obligation, the district administration along with college conducts voting awareness programmes for students above 18 years of age, Chief Ministers' Institutional Plantation Programme

etc. Faculty and staff members of the college also perform the election related duties and also perform duties as Presiding Officers, Polling Officers and impart training to various other institutions on election duties. The College has also constituted various committees for sensitization of students and employees. The obligation to uphold the unity of India and promote the spirit of patriotism was highlighted through programmes to celebrate 75 years of Independence, Har Ghar Tiranga Campaign and Azadi Ka Amrit Mahotsav.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates several national and international commemorative days which educate the students in the history, tradition and values

of India. They also help to

foster the spirit of liberalism, fellow-feeling and harmony. The institution regularly celebrates various national and international commemorative days, events and festivals. Events like Independence Day, Republic Day, Gandhi Jayanti (birth anniversary of Mahatma Gandhi), Birth Day of Netaji Subash Chandra Bose, National Youth Day, Rabindra Jayanti, International Mother Language Day, Teacher's day (birth anniversary Dr. Sarvepalli Radhakrishnan), Constitution Day, International Yoga Day, World Environment Day, and International Women's Day are organised by the college in association with different Cells and Committees. A few events and commemorative days were celebrated in the year 2021-2022. The college also celebrates festivals like Saraswati Puja and Biswakarma Puja.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The College has been practicing various best practices, prominent among them are:

BEST PRACTICES No. 01

Title of the Practice: Martial Art as a way of self-defense.

Objectives of the Practice:

Self-defence tactics are a way of protecting oneself from any form of physical harm. Being trained in techniques such as judo, karate, jiu jutsu, etc. helps in making learner alert and gives them the necessary skillset to defend themselves from any kind of bullying or other forms of physical harm.

BEST PRACTICES No. 02

Title of the Practice: Clean and Green Campus

Objectives of the Practice:

The object of the best practice is to maintain a clean, pollution free, environment friendly, healthy and green campus.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The priority and thrust area of Lumding College is the overall development of the Students through Teaching-Learning and Co-curricular Activities. Our College provides an inclusive environment for students of diverse socio-economic and cultural backgrounds. Teaching is conducted in mainly in English (Assamese, Hindi and Bengali also used to deliver lecture for better understanding). Internal assessment test is conducted for detecting advanced and slow learners to address varying learning abilities. Remedial classes are held for slow learners. Various forms of student-engagement programmes are undertaken by committees/cells. Students are encouraged to participate in departmental seminar and to make PPT to create interest in the subject. Students receive guidance and support from their respective mentors. Maintenance of discipline and monitoring of progression is an integral part of our institution. Seminar, Workshops, collaborative activities are regularly organized. Cells/ committees are organizing awareness raising programmes regarding the issues of gender discrimination, human dignity, national unity, communal harmony and environmental conservation. The NSS unit of our College offers an excellent opportunity for students to imbibe the notion of social service. The Information, Career Counselling and Student Progression Cell provides career support and guidance to students. The Value

Education Committee holds Yoga sessions which help to reduce stress and anxiety.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- **Introduction of Add on Courses.**
- **Conducting Green audit, Gender audit, and energy audit.**
- **To complete renovation of Canteen.**
- **Infrastructure development from RUSA 2.0 (Instalment yet to receive)**
- **Renovation of the open auditorium as full fledges one.**
- **Development and full automation of Library facilities.**
- **To boost and strengthen the research cell for promoting Research and Publications.**
- **Development of classrooms with ICT facilities.**
- **Professional Training Programme for Office and Faculty members.**
- **To organize more FDP's with collaborative efforts.**
- **Short term Skill based Courses will be introduced.**
- **Introduction of MA/ MSc Programme in various departments.**
- **Preparedness for New Education Policy.**
- **To introduce more distance learning courses as depicted in the NEP 2020**