



# Internal Quality Assurance Cell

## Lumding College

Lumding, Hojai, Assam. 782447

AQAR:-2017-18

### The Annual Quality Assurance Report (AQAR) of the IQAC

For the year 2017-18

#### Part – A

#### I. Details of the Institution

1.1 Name of the Institution

Lumding College

1.2 Address Line 1

College Road, Lumding.

Address Line 2

College Road, Lumding.

City/Town

Lumding

State

Assam

Pin Code

782447

Institution e-mail address

lumdingcollege@yahoo.in

Contact Nos.

03674-263364, 263375

Name of the Head of the Institution:

Dr. Mrinal Kanti Paul

Tel. No. with STD Code:

03674-263364, 263375

Mobile:

847194427, 9435366335

Name of the IQAC Co-ordinator:

Mr. Shio Kumar Jha

Mobile:

8876960608



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IQAC e-mail address:

iqac@lumdingcollege.org

1.3 NAAC Track ID (For ex. MHCOGN 18879)

ASCOGN11952

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

www.lumdingcollege.org

Web-link of the AQAR:

www.lumdingcollege.org/IQAC/AQAR2016-17.pdf.

### 1.6 Accreditation Details

| Sl. No. | Cycle                 | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1       | 1 <sup>st</sup> Cycle | B+    |      | 2004                  | 5 Years         |
| 2       | 2 <sup>nd</sup> Cycle |       |      |                       |                 |
| 3       | 3 <sup>rd</sup> Cycle |       |      |                       |                 |
| 4       | 4 <sup>th</sup> Cycle |       |      |                       |                 |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

30/06/2009 [Re constituted on 28-02-2016]

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

AQAR 2016-17 submitted to NAAC on 18/11/2017

### 1.9 Institutional Status

University

State

☐

Central

☐

Deemed

☐

Private

☐

Affiliated College

Yes

☒

No

☐

Constituent College

Yes

☐

No

☒



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Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

### 1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) . Basic Computer Course

### 1.11 Name of the Affiliating University (for the Colleges)

Gauhati University

### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ☐ No

University with Potential for Excellence ☐ No UGC-CPE ☐ No

DST Star Scheme ☐ No UGC-CE ☐ No

UGC-Special Assistance Programme ☐ No DST-FIST ☐ No

UGC-Innovative PG programmes ☐ No Any other (Specify) ☐ No

UGC-COP Programmes ☐ No



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### 2. IQAC Composition and Activities

|                                                                   |                                 |                                 |                                 |                                     |                                 |
|-------------------------------------------------------------------|---------------------------------|---------------------------------|---------------------------------|-------------------------------------|---------------------------------|
| 2.1 No. of Teachers                                               | <input type="text" value="09"/> |                                 |                                 |                                     |                                 |
| 2.2 No. of Administrative/Technical staff                         | <input type="text" value="03"/> |                                 |                                 |                                     |                                 |
| 2.3 No. of students                                               | <input type="text" value="00"/> |                                 |                                 |                                     |                                 |
| 2.4 No. of Management representatives                             | <input type="text" value="01"/> |                                 |                                 |                                     |                                 |
| 2.5 No. of Alumni                                                 | <input type="text" value="02"/> |                                 |                                 |                                     |                                 |
| 2.6 No. of any other stakeholder and<br>community representatives | <input type="text" value="00"/> |                                 |                                 |                                     |                                 |
| 2.7 No. of Employers/ Industrialists                              | <input type="text" value="00"/> |                                 |                                 |                                     |                                 |
| 2.8 No. of other External Experts                                 | <input type="text" value="00"/> |                                 |                                 |                                     |                                 |
| 2.9 Total No. of members                                          | <input type="text" value="15"/> |                                 |                                 |                                     |                                 |
| 2.10 No. of IQAC meetings held                                    | <input type="text" value="04"/> |                                 |                                 |                                     |                                 |
| 2.11 No. of meetings with various stakeholders:                   | No.                             | <input type="text" value="08"/> | Faculty                         | <input type="text" value="03"/>     |                                 |
| Non-Teaching Staff                                                | <input type="text" value="02"/> | Alumni                          | <input type="text" value="02"/> | Others                              | <input type="text" value="01"/> |
| 2.12 Has IQAC received any funding from UGC during the year?      | Yes                             | <input type="checkbox"/>        | No                              | <input checked="" type="checkbox"/> |                                 |
| If yes, mention the amount                                        | <input type="text"/>            |                                 |                                 |                                     |                                 |

### 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

|            |                                |               |                      |          |                                |       |                      |                   |                                |
|------------|--------------------------------|---------------|----------------------|----------|--------------------------------|-------|----------------------|-------------------|--------------------------------|
| Total Nos. | <input type="text" value="4"/> | International | <input type="text"/> | National | <input type="text" value="2"/> | State | <input type="text"/> | Institution Level | <input type="text" value="2"/> |
|------------|--------------------------------|---------------|----------------------|----------|--------------------------------|-------|----------------------|-------------------|--------------------------------|

(ii) Themes

Impact of pollution, Sustainable Development of India, Programme on Rastriya Ekta Diwas, Programme on Earthquake



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#### 2.14 Significant Activities and contributions made by IQAC

Enrolment of Students N-LIST of Infilibnet .

Felicitation of best Science, Arts and Commerce graduates of the College .

Felicitation of best sports person of the college.

Introduction of more digital Classroom .

Monitoring of in- house remedial classes .

Interdisciplinary lectures and invited talks through IQAC.

Encourage faculty member to take up funded projects.

The proposed plan of constructing basket ball court .

Made frequent interactions with various cells to keep alive the mobility. .

Wi-Fi/ Internet connectivity in college campus.

Yoga training camp .

Anti drugs day observance .

#### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

| Plan of Action                                                             | Achievements                                              |
|----------------------------------------------------------------------------|-----------------------------------------------------------|
| To strat Major in Geology                                                  | Accomplished                                              |
| Career counselling sessions for students                                   | organised on regular basis                                |
| Initiation of awards for students                                          | Presented to the best performers in Science/Arts/Commerce |
| Basic computer for students                                                | Accomplished                                              |
| The proposed plan of construction of 2 <sup>nd</sup> flour of Girls Hostel | Completed                                                 |
| The proposed plan of construction of Basket ball court                     | In process                                                |
| Monitoring of remedial classes                                             | Done                                                      |



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|                                                                                                           |               |
|-----------------------------------------------------------------------------------------------------------|---------------|
| Collection of feedback from students                                                                      | Done          |
| Collection of feedback from alumni                                                                        | Done          |
| Internet access to all the academic departments at the departmental level / College office/ Library/IQAC. | Done          |
| Thrust upon organizing more extension programmes                                                          | Done          |
| Thrust upon organizing departmental seminars/ invited talks on regular basis                              | Done          |
| Installation of a transformer.                                                                            | Under Process |
| Opening of IDOL centre                                                                                    | Done          |
| To set up language Laboratory for effective communication skills in the English language.(2015-16)        | Accomplished  |
| Celebration of important days like environment day, etc.                                                  | Accomplished  |

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Approved after discussion.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--------------------------------------------|-------------------------------------|----------------------------------------------------|
| PhD                    |                               |                                            |                                     |                                                    |
| PG                     |                               |                                            |                                     |                                                    |
| UG                     | 19                            |                                            |                                     |                                                    |
| PG Diploma             |                               |                                            |                                     |                                                    |



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|                   |    |  |  |  |
|-------------------|----|--|--|--|
| Advanced Diploma  |    |  |  |  |
| Diploma           |    |  |  |  |
| Certificate       |    |  |  |  |
| Others            |    |  |  |  |
| <b>Total</b>      | 19 |  |  |  |
| Interdisciplinary |    |  |  |  |
| Innovative        |    |  |  |  |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

| Pattern   | Number of programmes |
|-----------|----------------------|
| Semester  | 19                   |
| Trimester | 00                   |
| Annual    | 00                   |

1.3 Feedback from stakeholders\*

(On all aspects)

Alumni

☒

Parents

☒

Employers

☐

Students

☒

Mode of feedback :

Online

☐

Manual

☒

Co-operating schools (for PEI)

☐

**\*Please provide an analysis of the feedback in the Annexure Attached**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Since the college is affiliated to Gauhati University, it follows the university syllabi. The syllabi is made , revised and updated by the University. Credit based Semester system is introduced for all UG programmes by the University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Geology Major in 2017

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 56    | 29               | 27                   | 00         | 00     |

2.2 No. of permanent faculty with Ph.D.

17



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2.3 No. of Faculty Positions  
Recruited (R) and Vacant (V)  
during the year

| Asst. Professors |    | Associate Professors |    | Professors |    | Others |    | Total |    |
|------------------|----|----------------------|----|------------|----|--------|----|-------|----|
| R                | V  | R                    | V  | R          | V  | R      | V  | R     | V  |
| 01               | 03 | 00                   | 00 | 00         | 00 | 00     | 00 | 01    | 03 |

2.4 No. of Guest and Visiting  
faculty and Temporary faculty

|    |    |    |
|----|----|----|
| 00 | 00 | 05 |
|----|----|----|

2.5 Faculty participation in conferences and symposia:

| No. of Faculty   | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended         | 00                  | 00             | 01          |
| Presented papers | 00                  | 00             | 02          |
| Resource Persons | 00                  | 00             | 00          |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Regular departmental seminars.  
 Use of audio-visual aids for classroom teaching/ seminars,  
 Educational excursions for students.  
 Digital classroom for effective interaction.  
 Popular talks and inter-disciplinary lecturers.  
 Remedial classes for slow learners.

2.7 Total No. of actual teaching days  
during this academic year

181

2.8 Examination/ Evaluation Reforms initiated by  
the Institution (for example: Open Book Examination, Bar Coding,  
Double Valuation, Photocopy, Online Multiple Choice Questions)

All University examinations are conducted as per University guidelines College by Examination Committee.  
 Evaluated answer scripts of sessional Examinations are shown to the students.

2.9 No. of faculty members involved in curriculum  
restructuring/revision/syllabus development  
as member of Board of Study/Faculty/Curriculum Development workshop

02

2.10 Average percentage of attendance of students

84%

2.11 Course/Programme wise  
distribution of pass percentage :



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| Title of the Programme | Total no. of students appeared | Division |     |      |       |        |
|------------------------|--------------------------------|----------|-----|------|-------|--------|
|                        |                                | Pass     | I % | II % | III % | Pass % |
| UG Arts                | 220                            | 180      |     |      |       | 81.81% |
| UG Science             | 62                             | 40       |     |      |       | 64.51% |
| UG Commerce            | 53                             | 29       |     |      |       | 54.71% |

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC has taken the following initiatives for development of Teaching and Learning processes .

Faculty members are encouraged to use modern techniques of teaching using ICT.

Evaluation of the Faculty members through feedback from students and corrective measures are taken after the analysis of the feedback.

Encourage all departmental to hold departmental seminars on regular basis.

Preparation of academic calendar

Regular counselling of students through Carer Counselling Cell.

Monitors the progress of students and measures are taken to uplift the progress of slow learners by remedial classes.

Wall magazine by many departments

#### 2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i>  | <i>Number of faculty benefitted</i> |
|------------------------------------------------|-------------------------------------|
| Refresher courses                              |                                     |
| UGC – Faculty Improvement Programme            | 01                                  |
| HRD programmes                                 |                                     |
| Orientation programmes                         |                                     |
| Faculty exchange programme                     |                                     |
| Staff training conducted by the university     |                                     |
| Staff training conducted by other institutions |                                     |
| Summer / Winter schools, Workshops, etc.       |                                     |
| Others                                         | 29                                  |

#### 2.14 Details of Administrative and Technical staff



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| Category             | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|------------------------------------------------------|----------------------------------------|
| Administrative Staff | 17                            | 04                         | 00                                                   | 04                                     |
| Technical Staff      | 00                            | 00                         | 00                                                   | 00                                     |

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research Committee of the College explores the feasibility of research.

The faculty members are encouraged to write seminar papers, research proposals and granted duty Leave for attending/ presenting papers in seminars/ workshops/ symposium .

An annual research journal “Shristi” is published by Women Cell of the ACTA unit of the college.

All undergraduate students under take field study on “Environmental Studies” to collect information on different environment related topics.

Students of final year UG are encouraged to undertake projects.

The faculty members are encouraged for research projects.

#### 3.2 Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              |           |         |            |           |
| Outlay in Rs. Lakhs |           |         |            |           |

#### 3.3 Details regarding minor projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | 02        |         |            |           |
| Outlay in Rs. Lakhs | 435000.00 |         |            |           |

#### 3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     |               | 21       |        |
| Non-Peer Review Journals |               | 01       |        |
| e-Journals               |               |          |        |
| Conference proceedings   |               | 03       |        |



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### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project                                                          | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--------------------------------------------------------------------------------|---------------|----------------------------|------------------------|----------|
| Major projects                                                                 |               |                            |                        |          |
| Minor Projects                                                                 | Nil           | Nil                        | 00                     | 00       |
| Interdisciplinary Projects                                                     | Nil           | Nil                        | 00                     | 00       |
| Industry sponsored                                                             | Nil           | Nil                        | 00                     | 00       |
| Projects sponsored by the University/ College                                  | Nil           | Nil                        | 00                     | 00       |
| Students research projects<br><i>(other than compulsory by the University)</i> | Nil           | Nil                        | 00                     | 00       |
| Any other(Specify)                                                             | Nil           | Nil                        | 00                     | 00       |
| Total                                                                          | Nil           | Nil                        | 00                     | 00       |

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

### 3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

### 3.11 No. of conferences

organized by the Institution

| Level               | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number              |               | 02       |       |            |         |
| Sponsoring agencies |               | UGC      |       |            |         |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year



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3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied | 00     |
|                | Granted | 00     |
| International  | Applied | 00     |
|                | Granted | 00     |
| Commercialised | Applied | 00     |
|                | Granted | 00     |

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| 00    | 00            | 00       | 00    | 00         | 00   | 00      |

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level

State level

National level

International level

3.22 No. of students participated in NCC events:

University level

State level

National level

International level

3.23 No. of Awards won in NSS:

University level

State level

National level

International level

3.24 No. of Awards won in NCC:

University level

State level



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National level ☐

International level ☐

3.25 No. of Extension activities organized

University forum ☐

College forum

NCC ☐

NSS

Any other ☐

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- A number of extension activities were organised through IQAC/ Women Cell/ Extension Cell/ NSS of the institution.
- Many teachers are involved in social services through some NGO's

### Criterion – IV

#### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities                                                                        | Existing  | Newly created | Source of Fund | Total     |
|-----------------------------------------------------------------------------------|-----------|---------------|----------------|-----------|
| Campus area                                                                       | 4.5 Acres | Nil           | 00             | 4.5 Acres |
| Class rooms                                                                       | 21        | 02            |                | 23        |
| Laboratories                                                                      | 12        | Nil           |                | 12        |
| Seminar Halls                                                                     | 01        | Nil           |                | 01        |
| No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year. |           |               |                |           |
| Value of the equipment purchased during the year (Rs. in Lakhs)                   |           | 2.01          |                |           |
| Others                                                                            |           |               |                |           |

4.2 Computerization of administration and library

Majority of office work is executed using computers.  
 Almost all the office staff can handle computer properly.  
 Central library is computerized.  
 The Central Library is using OPAC for the searching of books by users.  
 Online academic journals , books etc. can be accessed in central Library through N-LIST programme under 'Inflibnet' . More than 6000 e-Journals (with back volume of 10 years) and more than 97000 e-books in pdf format can be accessed.



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### 4.3 Library services:

|                  | Existing |           | Newly added |          | Total       |           |
|------------------|----------|-----------|-------------|----------|-------------|-----------|
|                  | No.      | Value     | No.         | Value    | No.         | Value     |
| Text Books       | 4215     | 2403290/- | 156         | 214205/- | 4371        | 2617495/- |
| Reference Books  | 16912    |           | 346         |          | 17258       |           |
| e-Books          |          |           |             |          |             |           |
| Journals         | 16       | 45200/-   |             |          | 16          | 45200/-   |
| e-Journals       |          |           |             |          |             |           |
| Digital Database |          |           |             |          |             |           |
| CD & Video       |          |           |             |          |             |           |
| Others (specify) | 11       |           |             |          | 11(N-6/M-5) | 19492/-   |

### 4.4 Technology up gradation (overall)

|          | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 37              | 03            | Yes      | 12               | 01               | 05     | 22          | 00     |
| Added    | 15              | 00            | 00       | 00               | 00               | 04     | 05          | 00     |
| Total    | 52              | 03            | Yes      | 12               | 01               | 09     | 27          | 00     |

### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Basic computer course is provided to all students.  
Advanced level computer training is provided to office staff for handling office management software.  
Computer training program are organised by Computer Science Department for teachers.

### 4.6 Amount spent on maintenance in lakhs :

|                                          |              |
|------------------------------------------|--------------|
| i) ICT                                   | 0.54         |
| ii) Campus Infrastructure and facilities | 15.17        |
| iii) Equipments                          | 0.3          |
| iv) Others                               | 5.42         |
| <b>Total :</b>                           | <b>21.43</b> |



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### Criterion – V,

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC Coordinates activities of different cell in the College constituted to enhance the overall academic and co-curricular activities of the students.

It facilitates financial help to the economically backwards Students through the students Aid Fund Committee.

The IQAC coordinate activity of the Remedial coaching for the slow learners .

The toppers of UG classes of all the three streams are given awards .

Career Counselling Cell organizes career related programmes on regular basis.

Yoga training camp was conducted for the students.

Women cell of the college organized self defence training camp for girl students.

Feedbacks on all components from students are collected and analysed .Measures are taken to fulfil the deficiency, if any

Educational excursions /study tours are organized for students by college.

#### 5.2 Efforts made by the institution for tracking the progression

E-books, E-journal , previous year question papers are made available in the central Library.

Computers with internet access are available free of cost.

Examination results are analysed and measure are taken by the Remedial Coaching Committee.

The College is free from ragging in any form. Anti-ragging Cell of the college closely monitors the activity of the students.

Financial support to the economically backward students are provided by the college.

General counselling sessions with experts from various fields are held time to time by Career Counselling Cell.

#### 5.3 (a) Total Number of students

| UG   | PG | Ph. D. | Others |
|------|----|--------|--------|
| 1559 |    |        |        |

#### (b) No. of students outside the state

10

#### (c) No. of international students



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Men

| No  | %     |
|-----|-------|
| 781 | 50.09 |

Women

| No  | %     |
|-----|-------|
| 778 | 49.90 |

| Last Year |     |     |     |                       |       | This Year |     |     |     |                       |       |
|-----------|-----|-----|-----|-----------------------|-------|-----------|-----|-----|-----|-----------------------|-------|
| General   | SC  | ST  | OBC | Physically Challenged | Total | General   | SC  | ST  | OBC | Physically Challenged | Total |
| 860       | 439 | 197 | 122 | 03                    | 1621  | 811       | 298 | 228 | 222 |                       | 1559  |

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

|             |             |           |             |      |             |        |             |
|-------------|-------------|-----------|-------------|------|-------------|--------|-------------|
| NET         | <div></div> | SET/SLET  | <div></div> | GATE | <div></div> | CAT    | <div></div> |
| IAS/IPS etc | <div></div> | State PSC | <div></div> | UPSC | <div></div> | Others | <div></div> |

5.6 Details of student counselling and career guidance

- Career Counselling Cell of the college guide the students to select different career avenues.
- Mathelatics competition / Mathematics and chemistry Olympiad /super thirty exam.

No. of students benefitted

5.7 Details of campus placement

| On campus                       |                                 |                           | Off Campus                |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
|                                 |                                 |                           |                           |

5.8 Details of gender sensitization programmes

1. Workshop on Martial Art (Kongphu) for girls self protection.
2. International Women's Day celebrations



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### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

14

National level

International level

No. of students participated in cultural events

State/ University level

21

National level

International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

08

National level

International level

Cultural: State/ University level

06

National level

International level

### 5.10 Scholarships and Financial Support

|                                                                         | Number of students | Amount     |
|-------------------------------------------------------------------------|--------------------|------------|
| Financial support from institution                                      | 42                 | 42000.00   |
| Financial support from government                                       | 549                | 1754651.00 |
| Financial support from other sources                                    |                    |            |
| Number of students who received International/<br>National recognitions |                    |            |

### 5.11 Student organised / initiatives

Fairs : State/ University level

National level

International level

Exhibition: State/ University level

National level

International level

### 5.12 No. of social initiatives undertaken by the students

02

### 5.13 Major grievances of students (if any) redressed: \_\_\_\_\_



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### Criterion – VI

#### 6. Governance, Leadership and Management

##### 6.1 State the Vision and Mission of the institution

###### Vision:

The college envisages to strive towards making education a means for the reconstruction of society by training the students to foster the freedom of the mind, the humanity of the heart and the integrity of the individual so that they can realize the great ideals of economic justice, social equality and political freedom. Thereby Lumding College will be the preferred destination for all

###### Mission:

Lumding College aims at the attainment of academic excellence and professional competence by the young generation. Its mission is to pursue knowledge through academic, co-curricular and extra-curricular activities and to develop the learners' personality with a strong value base. This holistic development of individual leads to the promotion of national integration, harmony and secularism

##### 6.2 Does the Institution has a management Information System

- The institution is in the process of hiring a fully fledged management information system.
- The data of admission of students are kept in a data retrieval system.
- The college maintains all the information's related to students and finance through a software designed for the purpose.

##### 6.3 Quality improvement strategies adopted by the institution for each of the following:

###### 6.3.1 Curriculum Development

- The college follows the curriculum prepared by the affiliating University (G.U)
- Senior faculty members of some departments take part in respective syllabi framing committees.

###### 6.3.2 Teaching and Learning

- Exposing students for outdoor learning through excursions, education trips, camps etc.
- Project works by final year major students are undertaken by many departments.
- Digital classrooms are utilised for interactive teaching learning process.
- Students can access online journals, books in central library through N-LIST.

###### 6.3.3 Examination and Evaluation

- In every session new Examination Committees are constituted for conducting internal and University examinations periodically.
- Home assignments, seminar, presentation, practical's etc are monitored by the concerned departments
- Sessional examinations are conducted as per University directions, and the answer scripts are evaluated by the faculties as per the University norms.
- Transparency is maintained in all spheres of evaluation process.



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#### 6.3.4 Research and Development

- The institution motivates teachers to take up both Major and Minor Research projects.
- The IQAC encourages the faculty members to improve their API scores by participating and presenting papers in various seminars, workshops.
- The women cell of the college publishes annual research journal with ISSN number.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- There is a collection of around 22,000(Twenty two thousand) copies of text books, reference books and journals covering a wide range of subjects in the college.
- Besides, magazines and newspapers in four languages viz English, Bengali, Assamese, Hindi are subscribed regularly.
- In the Reading Room attached to the library, reference books , journals, magazines and newspapers can be consulted.
- Open access is provided to all the major students and faculty members.
- Two extra books are issued to advanced learners (certified by HOD concerned)
- Digital class rooms (2 nos.) are constructed for better interaction.
- Instruments to various departments are provided as per their requirement.
- Digital Xerox facility is available in Central Library.
- Library cards are issued to all the students .
- Students can use computer to check the availability of books they needs.
- Entire library is under CCTV scanner. Faculty members and students are registered under.
- N-LIST of INFLIBNET for accessing e-books and e-Journals on line, is provided

#### 6.3.6 Human Resource Management

- Computer Literacy drive started and majority of the office staff can operate a computer effectively.
- Students are encouraged to participate in NSS, social and cultural activities.
- Motivational talks were organized for both students and the staff.
- The teachers enrich themselves through Refresher's courses/ Seminars/ Workshops etc.

#### 6.3.7 Faculty and Staff recruitment

- All recruitments are done strictly as per the rules and regulations laid down by Government and UGC from time to time.
- The recruitment of temporary teaching staff is done in consultation with the Heads of department of the concerned subjects.
- The recruitment of temporary teaching/ non-teaching staff is done by the Governing body of the college.

#### 6.3.8 Industry Interaction / Collaboration



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### 6.3.9 Admission of Students

- College publishes prospectus in every session so as to provide detail information about various courses and facilities.
- All admission are completed under the supervision of the admission committee.
- Hostel facilities are available for female students and admission in Hostel is done as per the merit basis.

### 6.4 Welfare schemes for

|                     |                                                                                                                                                                                                                                                                                                                                                                                                                     |
|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Teaching</b>     | Collective financial assistance is provided to the needy at the time of distress.                                                                                                                                                                                                                                                                                                                                   |
| <b>Non teaching</b> | Collective financial assistance is provided to the needy at the time of distress. Advance payment are made before puja which is recovered in instalments.                                                                                                                                                                                                                                                           |
| <b>Students</b>     | Book bank scheme is for financially weak students which allows to borrow books for full academic session free of cost in Central Library<br>Scholarship facilities for SC/ST/OBC/Merit from government agencies and also college provides financial help to the needy students.<br>Computer with internet access is provided free of cost in Central Library.<br>Canteen facility is available during office hours. |

### 6.5 Total corpus fund generated

Nil

### 6.6 Whether annual financial audit has been done

Yes

☒

No

☐

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       | No       |        | Yes      | Principal |
| Administrative | No       |        | Yes      | G.B       |

### 6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☐

### 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The affiliating University (Gauhati University) has introduced the credit base semester and Grading system and the College follows the same.
- As per the direction of Gauhati University, the college facilitates zonal evaluation work of semester examinations.
- As per direction of Gauhati University the college manages micro zone effectively for semester examinations.



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6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University encourages the affiliated colleges to apply for autonomy.

6.11 Activities and support from the Alumni Association

The alumni meet regularly in the college to chalk out their plans and programmes and extend support whenever necessary. The college maintains a close relationship with the alumni. They are invited to various programmes organised by the college like Freshers' Social, College Foundation Day, etc.

The Alumni Association has arranged a three days Book Fair where many publication houses participated.

6.12 Activities and support from the Parent – Teacher Association

- Guardian meets are held by different departments where interaction takes place among parents/ guardians, teachers and students.
- Three parent members are holding the positions of representatives in the Governing Body of the College.
- One parent member is a part of IQAC of the college.

6.13 Development programmes for support staff

- Accommodation is provided to a Night Guard of the College on the college campus.
- Training on office automation software is provided to office staff .

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The Campus Beautification Committee undertake activities for maintenance of greenery of the campus of the college.
- Cleaning of the campus has been going on through Cleanliness Committee of the college.
- Students are educated to utilise the installed dustbins, help in maintaining campus clean and not to utilize polythene etc

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Wall magazine are being published by many departments of the college to stimulate the creativeness of the students.
- Guest Lecturer / resource person are invited for motivational talks from time to time.
- A senior teacher has been assigned the responsibility for looking into RTI matters.
- Different committees are formed to look intensively the upkeep of the college.
- The Women Cell of the college takes up awareness and sensitization programmes on gender issues.



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7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Important Days and celebrations like Human Rights Day, Women's Day, Environment Day, Teachers' Day etc, were observed and guest speakers exhorted the students on the significance of the celebration of these days.
- Construction of first floor of new RCC building completed.
- Residential quarter of the night watchmen renovated.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Special awards for the students to enhance their competitive spirit.

**Students Publication :** The college authority insist a regular publication of *college magazine* to give scope to students for their creative work

7.4 Contribution to environmental awareness / protection

- The faculty members involved in the teaching of Environmental Studies take initiative to motivate the students in creating awareness among the students.
- Campus Beautification Committee/ Extension Committee undertake works Activities for maintenance of the greenery of the college campus by drawing support from the staff and the students.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

#### **Strengths:-**

- The institution has a conducive working environment.
- The institution has very active Women Cell.
- There is the practice of innovative teaching.
- Good Library facilities for the students.
- Initiatives are taken for slow learners through Remedial Classes.
- The campus is free from any type of ragging.

#### **Weakness:-**

- Not a degree awarding body on being affiliated to Gauhati University.
- In few subjects the enrolment of students is not adequate because of low demands.
- Inadequate infrastructure facilities.

#### **Opportunities:-**

- Improvement in infrastructure will user in more opportunities.
- More ICT facilities will enable students to develop further.

#### **Threats:-**

- Low admission in a few subjects.
- Locational disadvantage



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### 8. Plans of institution for next year

- Planning to hold Seminars, Workshop and Conferences.
- Improvement of infrastructure of various Departments of the college.
- Planning to construct digital class room.
- Planning to construct RCC academic block.

Name :- Mr. Shio Kumar Jha

Signature of the Coordinator, IQAC

Name :- Dr. Mrinal Kanti Paul

Signature of the Chairperson, IQAC

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### Annexure I

#### Abbreviations:

|      |   |                                          |
|------|---|------------------------------------------|
| CAS  | - | Career Advanced Scheme                   |
| CAT  | - | Common Admission Test                    |
| CBCS | - | Choice Based Credit System               |
| CE   | - | Centre for Excellence                    |
| COP  | - | Career Oriented Programme                |
| CPE  | - | College with Potential for Excellence    |
| DPE  | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test                   |
| NET  | - | National Eligibility Test                |
| PEI  | - | Physical Education Institution           |
| SAP  | - | Special Assistance Programme             |
| SF   | - | Self Financing                           |
| SLET | - | State Level Eligibility Test             |
| TEI  | - | Teacher Education Institution            |
| UPE  | - | University with Potential Excellence     |
| UPSC | - | Union Public Service Commission          |

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## **Annexure I**

**As per point no. 1.3 of Part B of AQAR about students feedback analysis (2017-18)**

### **A report on students' feedback for the year 2017.**

The IQAC evolved a mechanism through which feedback was taken from the UG students of Arts, Science and Commerce of the College in a common questionnaire through census method. The feedback was on the various parameters of the faculty and the college. It was categorized as General Feedback and Faculty Feedback.

The objective of the collection of the feedback was to detect the drawbacks and redress them, and also to explore the areas requiring improvement for all-round development of the college. As such, the consolidated feedback was meticulously scrutinized and through a statistical analysis thereof the following findings and conclusions are arrived at:

1. Some positive findings are:
  - a. Explanation of subject by the faculty and the understanding of it by the students is quite good.
  - b. There exists a good rapport between the teachers and the students.
  - c. The teachers are sincere in their profession.
  - d. The college Office offers commendable services.
2. Drawbacks for redressal :
  - a. Facilities for extra-curricular activities are inadequate.
  - b. Laboratory facility is not up to the mark.
  - c. Sports facility is not sufficient.
  - d. Drinking water facility is not adequate.

#### **Alumni Feedback Analysis.**

##### **Points of appreciation:**

- 1) Admission procedure is up to the mark.
- 2) Faculty is satisfactory.
- 3) The quality of the support material conforms to the public expectation.
- 4) Fee structure is commendable.
- 5) The image of the college as a whole in the public eye is good.

##### **Drawbacks:**

- 1) The Environment of the college is poor and needs focus.
- 2) Infrastructure and lab facilities are not up to the mark.
- 3) The library has deficiencies.
- 4) Canteen facility is inadequate.



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- 5) The function of the Alumni Association falls short of expectation.