



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Lumding College
• Name of the Head of the institution	Dr. Mrinal Kanti Paul	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	03674_263375	
• Mobile No:	9435366335	
• Registered e-mail	lumdingcollege@yahoo.in	
• Alternate e-mail	iqaclumdingcollege@gmail.com	
• Address	Lumding College, Kalibari Road, Po.- Lumding, -782447, Dt.-Hojai, Assam.	
• City/Town	Lumding	
• State/UT	Assam	
• Pin Code	782447	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Semi-Urban	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	Gauhati University
• Name of the IQAC Coordinator	Sri Nirmalaya Shekar Singha Choudhury
• Phone No.	03674_263375
• Alternate phone No.	03674263375
• Mobile	9435163370
• IQAC e-mail address	iqaclumdingcollege@gmail.com
• Alternate e-mail address	das.sanjaykanti@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.lumdingcollege.org/IQAC/AQAR%202019-20.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.lumdingcollege.org/ac/Academiccalender_20_21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	Nil	2004	04/11/2004	03/11/2009
Cycle 2	B	2.37	2018	02/11/2018	01/11/2023

6.Date of Establishment of IQAC**30/06/2009****7.Provide the list of funds by Central / State Government****UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Lumding College	Environment Programme	ASTEC, Govt. of Assam	2020	50000
Lumding College	Upgradation to MDC & Renovation	RUSA	2020	20000000
Lumding College	Free Admission	DHE, Govt. of Assam	2021	8216557

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9. No. of IQAC meetings held during the year	07	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
• The IQAC has initiated to conduct awareness programme against COVID- 19 pandemic in the college campus and during lockdown by preparing and distributing hand sanitizer to the society in and around Lumding town. • Organized a good number of seminar and webinar on academic and non-academic sphere. • Conducted a webinar on Research methodology in association with the Department of Economics, Lumding College. • Adequate number of orientation programme organized in association with collaborative agencies on application of ICT tools on Teaching-learning. • Continuous efforts are initiated for teaching-learning in blended mode		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Thrust on academic activities like seminars workshops and lectures.	The objectives have been partially fulfilled due to the pandemic and lockdown.
To foreground extra/curricular, extension activities for inclusive development of students.	Process initiated and a few event organised.
MOU with neighbouring institution	Process initiated
Organizing awareness programme on health and hygiene in the neighbouring areas of Luming Town.	Successfully implemented.
Necessary steps need to be taken for environmental activities and proposed to make a plantation drive in campus of the college	Process initiated and a few event organised.
Decided to continue the admission process online	Successfully implemented
Decided to continue teaching learning in online mode	Successfully implemented
IQAC planned to organize some counselling programmes for the benefit of the students.	Successfully implemented

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
IQAC Core Committee	10/05/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021	13/04/2022

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	18
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1417
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1166
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	422
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	60

File Description	Documents
Data Template	View File

3.2	57
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	24
Total number of Classrooms and Seminar halls	
4.2	162.43
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	63
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum followed is as per the framework laid down by the Gauhati University. Admissions are held in June for the Academic session which starts in of August. The college follow the curriculum as prescribed by the affiliated university. All the courses are offered in semester mode under CBCS. The class routine is prepared by the routine committee. Effective curriculum delivery is ensured and documented through a well-planned academic calendar, workload distribution, time table, teaching plan and systematic evaluation. Some Department imparts practical training, field trips and experiments as per curriculum designed by the affiliating university. Due to Covid pandemic, online teaching was pursued from May, 2020 till the month of September, 2020. The physical teaching activities resumed from mid-September, 2020 till April, 2021 after which the lockdown was imposed again. Online classes have been

conducted live on Zoom, Google classroom or Google Meet platform or by sharing the links of study materials or the links of study materials with the students through WhatsApp or Telegram groups. The year 2020, being a COVID-19 Pandemic Year and as the time schedule of the events could not be conducted as the college could not adhere to a fixed academic plan.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.lumdingcollege.org/ac/Academiccalendar_21_22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes, the institution adheres to the academic calendar including the conduct of Continuous Internal Evaluation (CIE). The College functions in accordance with the affiliating university rules, regulations and guidelines. The Academic Calendar of the college is prepared in conformity with the Academic Calendar of the affiliated university which includes list of holidays, teaching days, admission timeline, seminar/workshop slots, etc. at the beginning of the session and it is followed strictly except for unavoidable circumstances. The framework of this calendar has provisions for tentative schedules for departmental activities and other activities including Continuous Internal Evaluation (CIE) i.e. internal and end semester examinations and study leaves provided to students for the same. The internal evaluation is based on student's attendance, home assignments, seminar presentations and internal examinations, as applicable. Practical examination, project works and home assignment are conducted using online mode and students have been encouraged to submit the assignments online. The year 2020, being a COVID-19 Pandemic Year, and the time schedule of the events could not be ascertained, the college could not adhere to a fixed academic plan.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.lumdingcollege.org/ac/Academiccalendar_21_22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above								
<table border="1"> <thead> <tr> <th data-bbox="84 656 542 712">File Description</th><th data-bbox="550 656 1468 712">Documents</th></tr> </thead> <tbody> <tr> <td data-bbox="84 712 542 891">Details of participation of teachers in various bodies/activities provided as a response to the metric</td><td data-bbox="550 712 1468 891">View File</td></tr> <tr> <td data-bbox="84 891 542 969">Any additional information</td><td data-bbox="550 891 1468 969">No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	No File Uploaded			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	No File Uploaded								
1.2 - Academic Flexibility									
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented									
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented									
18									
<table border="1"> <thead> <tr> <th data-bbox="84 1305 542 1361">File Description</th><th data-bbox="550 1305 1468 1361">Documents</th></tr> </thead> <tbody> <tr> <td data-bbox="84 1361 542 1440">Any additional information</td><td data-bbox="550 1361 1468 1440">View File</td></tr> <tr> <td data-bbox="84 1440 542 1541">Minutes of relevant Academic Council/ BOS meetings</td><td data-bbox="550 1440 1468 1541">No File Uploaded</td></tr> <tr> <td data-bbox="84 1541 542 1641">Institutional data in prescribed format (Data Template)</td><td data-bbox="550 1541 1468 1641">View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Minutes of relevant Academic Council/ BOS meetings	No File Uploaded	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	View File								
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded								
Institutional data in prescribed format (Data Template)	View File								
1.2.2 - Number of Add on /Certificate programs offered during the year									
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)									
0									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to promote learning beyond the curriculum, the College integrates issues relevant to Gender, Human Values Environment and Sustainability which are carried out by various functionaries of the college by organising various programmes with the aim to enhance curricular value for students. The students of all undergraduate programmes are offered Environmental Studies as compulsory paper as per the curriculum of Gauhati University to update and being aware about environment related issues. The college has an active Women's Cell of ACTA Unit and the Cell celebrated Women's day where all stakeholders are encouraged to participate in gender related and other social issues. The college has an active NSS and extension activities cell that spreads awareness about environment sustainability, importance about health and hygiene, cleanliness drive etc. Value education cell of the college is also imparting Yoga training and observes the International Yoga Day. During the pandemic, different cells of the college arranges awareness campaign

and distributed mask, sanitizers, soaps etc. at free of cost to the underprivileged people of the town. During COVID-19 some faculty members are actively engaged in Railway stations, quarantine center and other activities to redress the victims as per instruction from District Disaster Management Committee.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

713

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.lumdingcollege.org/IQAC/16.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1417

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

607

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The department assesses learning levels of the students through internal assessment, home assignments, class test, etc. on regular basis and organized need based special Programmes for advanced learners and slow learners. The college has prescribed certain uniform provisions for advanced learners and slow learners.

Slow learners: Tutorial classes are held by the departments for the slow learners. Remedial classes are organised as far as possible for the purpose of giving special coaching according to their needs. There is committee of teachers who prepare Remedial class routine and teacher of various departments follows the schedules accordingly. Supplementary reading material in the form notes are supplied to them for better understanding and examination preparation. Mentors are also initiated active support to them for their academic betterment.

Advanced Learners: Special care is taken for advance learners and they are encouraged to participate in literary competitions. The College library extends the Inplibnet facility and other e-resources to help the advanced learners to broaden their knowledge under the special guidance of departmental teachers and also offered more books from library over and above the prescribed limit as per

recommendation of departmental heads.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1417	60

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences The Institutions provide platform for participative learning to the students. Annual Magazines at institutional level and Departmental wall-magazines at departmental level were published regularly to develop creativity and other skills of the students. The college employs a participative approach through organizing departmental seminar, literary competitions, annual cultural and sports etc. to encourage greater participation and interactive learning. Moreover, project works, field-works, seminars, excursions etc. inculcate among the students the practice and habit of participative learning and problem-solving methodologies. The NSS and Extension Activities Cell also helps students to conduct some extra-curricular and social outreach activities.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

With the increasing demand of ICT in imparting quality education, the college has incorporated ICT tools for effective learning of the students. The teachers of various departments have been using ICT tools and techniques to support, enhance, and optimize the delivery of education. The college has an active website, through which all activities of the college is informed. The College has a Wi-Fi enabled campus which helps the teachers and students to stay connected to the internet. The college has a few ICT enabled Classrooms having Desktops, Laptops, Projectors which helps in the e-learning process. The college has an automated library which enables the students to get accessibility to e-resources vide INFLIBNET. The college has well equipped Computer Labs. The teachers take practical classes for few courses like Mathematics, Computer Science, Physics etc. as per the curriculum of these courses has practical components which require the use of computer labs. Language lab is for demonstrating soft skills and English languages. All the students are departmentally well covered into WhatsApp group. Teachers always share reading materials, short notes, e-books over different media like Google Classroom, E-Mail, WhatsApp, etc. among students and also organises FDPs and other programmes on online platforms.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

60

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

57

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1006

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Lumding College, being an affiliated college of Gauhati University, is bound by the University rules regarding Internal Assessment. The College has the provision of transparent Sessional Examination for every Semester for UG courses. The College allows each department to carry out internal evaluation of its students at regular intervals through a variety of methods such as class test, home assignments, departmental seminar etc. The date and time of such events are notified to the students through departmental notice boards. The college has an established Sessional Examination Committee which conducts the Internal Examination of all UG students centrally. Accordingly, the Examination Committee notify the Time Schedule for the Sessional examination well in advance for the students and faculty members. The Evaluation of the answer sheets are done by the concerned teachers of the departments. There are provisions for Re-Sessional Examinations for the absentee students having genuine grounds. The final marks of internal evaluation are awarded as: Sessional Marks converted (10) + Home Assignment / Presentation etc. (06) + Class Attendance (04) = Total (20). After the submission of the Cumulative Marks by all the departments in a prescribed format, the college authority uploads them in the University Portal on due verification.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a well-defined system in place to deal with internal examination related grievances. After the completion of Internal Assessment, the examinees are allowed to go through the marks they have scored in the respective subjects and in case of any complaint, the concerned teacher try to solve the grievance of the students, if it is beyond his capacity then the HoD with Principal is consulted by the concerned teacher for an amicable settlement within a specified time after which the marks are finally uploaded on the University portal. The marks are uploaded in the University Portal with utmost care. The evaluated papers are shown to students for a brief scrutiny. Often some complaints of under-marking, students shown as absentees etc. are received from students which are done at University level and such discrepancies are sincerely settled by the college authority by forwarding necessary testimonials collected from the departments to the University. In this context, student is advised to write an application to the Controller of Examinations, Gauhati University duly forwarded by the Principal of the College and the Original correct mark is resending to the University by the College.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College is affiliated to Gauhati University and it follows the programme-wise curriculum designed by the university. The programme outcomes, programme specific outcomes and course outcomes are mainly the subject of the affiliating university. The learning outcomes of the programmes and courses are stated clearly in the syllabus for UG programme of the university. The same is published in the official website of the university which can be downloaded by the affiliate colleges. The College has its own mechanism to communicate the Course and learning outcomes of the curriculum to the teachers and the students. Hard copy and soft copies of syllabus and learning outcomes are available in all the departments for ready reference. A web link to the Gauhati University curriculum and learning outcomes of UG Courses is also provided in the college website for reference. All the programmes offered by the college and the outcomes of the stated programmes are uploaded in the college website. Students are

additionally informed about the details of the programme through the college prospectus and admission notifications published at the beginning of every academic session.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.lumdingcollege.org/Lumding%20College%20P0%20couse%20out%20come.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluations are undertaken by the College at a regular interval to measure the performance of the students and attainment of the programme outcomes and course outcomes. Following are the most common method of measuring the level of attainment of POs, PSOs and COs.

- Evaluation process of attainment of programme outcomes and course outcomes are primarily based on the direct evaluation as guided by Gauhati University. Attainment of programme outcomes are evaluated for 80% of total marks by the end semester examination conducted by the affiliating University and 20% of total marks as Internal Assessment by the college.
- The Institution collects feedback from some stakeholders which are an important method for measuring attainment.
- Attainment of PO and CO is also evaluated by student progression towards higher studies and record of placements

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.lumdingcollege.org/Lumding%20College%20P0%20couse%20out%20come.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

323

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.lumdingcollege.org/annual/Annual%20Report%202020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.lumdingcollege.org/IQAC/24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

23

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

25

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**30**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Lumding College organises and participates in various extension activities with a dual objective of not only sensitizing the students about various social issues but also contribute to the community and strengthen community participation. The NSS and Extension activity cell, Women Cell of the ACTA unit, Lumding College take part in various initiatives like rural education, cleanliness and hygiene by organizes lecture programmes, workshops for students inside and outside of the college which is helpful for them to cope up with the community. Women cell of the ACTA unit, Lumding College in each year observe the International Women's Day by inviting some eminent personalities as resource person to deliver lecture in the field of gender sensitivity and other issues. The environment cell of the college works towards promoting the ethics of preservation and protection of our green environment. The Women cell of the ACTA unit, Lumding College and some departments also donated stationeries, books, sports materials to neighbouring school children on different occasions. The employees of Lumding College also took initiative to provide help through relief funds in the form of basic requirements such as household items and groceries during COVID-19 pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**0**

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****5**

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****449**

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has twenty-three (23) Classrooms, and majority of the classrooms are furnished with whiteboards for clear visibility as well as for clean and dust free classrooms. Two classrooms and three departmental classrooms are facilitated with LCD Projectors. All together the infrastructure used in teaching-learning has well-structured and spacious classrooms, department rooms and laboratory for science subjects and education. The college also has a seminar hall with seating capacity of hundred (100) participants. There is one computer laboratory, one language laboratory and a seminar hall. The library of the college is enriched with near about 22000 text and reference books, journal and magazines. There is SOUL software for Library Automation. Faculty members and students have been provided with a unique user id and password of Inflibnet to access e-resources from anywhere. All the faculties' uses desktop computers at the departmental teacher's common room for necessary works. The campus is Wi-Fi enabled for the benefit of students and faculty. Support facilities include yoga room, hostels, canteens and separate boy's common room and girl's common room. Utilities include drinking water stalls, rest rooms, cycle and car parking area and power generators. The security surveillance protocols are maintained and monitored through CCTV cameras.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is committed to offering resourceful infrastructure for growth of students. It provides adequate facilities for cultural activities, indoor and outdoor sports as well as other student and faculty support amenities. The Open Auditorium is situated within the campus and it is temporarily available for the students to organise and participate in co-curricular, recreational and cultural activities. Sometimes cultural events are also organised in the seminar hall. There is a generator for power back-up. The Boys' and Girls' Common Room are also used for indoor games. There is provision of yoga room. There is one medium size playground for outdoor games where volleyball and outdoor badminton games conducted

during annual weeks. The college is establishing one more seminar hall and a gymnasium under RUSA fund and the construction will be completed soon.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

49.59482

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Library is automated using Integrated Library Management System (ILMS) and has digitisation facility

- **Name of the ILMS Software - SOUL 2.0**
- **Nature of Automation (fully or partially) - Partially**
- **Version - 2.0**
- **Year of Automation - 2005-06**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.78

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

11

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College regularly monitor IT facilities under the guidance of IT &Data management cell. The College has engaged IT consultant time to time for maintenance and support of the ICT infrastructure. The website of the College is developed regularly and maintained properly. The Institution has sufficient number of computers and most of them having with Internet and Wi-Fi connection. All the departments are equipped with one desktop computer. Sufficient numbers of computers are installed in Computer Lab Room and Language lab. The college uses seven LCD projectors (Hitachi/Epson), for overall uses. The students as well as the faculty members have the liberty to utilize these facilities as per the rules and regulations of the institution. The office as well as the Library computers are provided LAN facility and are installed with appropriate software. The college has JioNet WiFi accessibility for all free for 34 MB and Alliance Broadband (Infinity Communications Pvt. Ltd.) connection. The College has seven high configuration internet connections (one from Reliance JioNet and 6 from Alliance- Infinity Communications Pvt. Ltd.) to allow fast transmission of data to the various computers. The desktops and laptops are running on windows 7 and windows 10 operating systems.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers**63**

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****86.27468**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance of physical facilities of the college like classrooms, seminar hall, libraries, computers, projectors etc. are done at from the Principals Office. However, there is a Purchase Committee which looks after the purchases in case of emergency situations. For any kind of purchase or maintenance of any infrastructural facilities, equipment etc. competitive bidding is called for and necessary tender formalities are observed. For any kind of purchase or maintenance of any infrastructure a requisition is submitted by the concerned department or a cell to the Principal. The Principal then arranges for the requisition on a priority basis.

Library Committee allocate maximum permissible limit for purchase of library books and accordingly department submitted the book list and the Library Committee/ purchase committee approves the same before the purchase orders are finalized from local vendors. The college is well equipped with CCTV cameras to prevent pilferage and overall monitoring and surveillance. The College has active sports committee and student teams for different Sports that participate on a continual basis in sports events. The College has Laboratories in different departments which are maintained by Laboratory Bearer.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1255

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

7

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**299****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****299**

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

19

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education****22**

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****0**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Lumding College Students Union (LCSU) is an elected body of student and its primary responsibility to promote the interests of the student community in the college campus. Students' Union plays an important role in organising College Week, Fresher's Social and the Saraswati Puja in the college under the guidance of teachers-in-charge. Students union take active role in observing various national and international days like Environment Day, Foundation Day etc. and in maintaining the clean and green environment in the college campus. Moreover, Students' Union conducts a number of sporting and cultural events and most of the competitions are organised in the annual college week. Union members are accommodated in different administrative and academic bodies like IQAC and different committees such as Internal Compliance Cell, Discipline committee, Grievance Redressal Cell, NSS and Extension Committee, Information and Career Guidance Cell etc. to ensure their participation. The Magazine Secretary of the Lumding College Student Union takes up the major role in publishing the college magazine. Lumding College Student Union also provides financial assistance to needy students by collecting funds with various fund collection drives. They observe Teacher's Day on 5th September and also to show their respect to the teachers of the college.

File Description	Documents
Paste link for additional information	https://www.lumdingcollege.org/Committes%20I%20QAC%202022%20-%20website.pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Lumding College Alumni Association was formed with the objective of fostering a sense of belonging to the institution and making the Alumni an integral part of the development of the college. The association has chalked out a comprehensive scheme of activities towards the development of the college. The main thrust of the association is to create a sense of fraternity among all the ex-students of Lumding College and to strive for the academic, cultural, and socio-economic upliftment of Lumding College. The office bearers of the Alumni Association visit the college from time to time and interact with the IAQC and the college authority. In such meetings, the office bearers of the Alumni Association bring out certain proposals regarding the welfare of the institution. The Alumni Association of the college organizes meetings occasionally

considering the need of the situation. During the year 2020-2021, the Association organises only one meeting among the members due to the COVID 19 pandemic situation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Keeping the Vision and Mission statements of our institution in mind, the College administration has taken a number of steps for fulfillment of its vision and mission statements. A number of committees have been constituted under the leadership of the Principal. Regular meetings and periodical assessments are conducted by the committees from time to time. The management follows participative procedure to ensure that policies for all academic matters are in accordance with the mission of the institution. The college has attempted to fulfill its vision and mission by adopting various perspective plans from time to time as per the need of the hour and implements them through the process of delegation of authority and participative management style and for that from time to time various Committees, Cells and Bodies are formed for its execution. Proper authority and responsibility is also delegated to them by the appropriate authority for effective and timely implementation of the perspective plans of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Lumding College encourages student's participation besides the administrative personnel's and the teaching and non-teaching faculties' participation in certain institutional practices through the process of decentralisation and participative management. Lumding College Students Union, an elected body of students comprising 13 members carry out the assigned responsibilities for each portfolio assists the college authority in different spheres of activity concerning the students' welfare and other issues relating to the students. Since long this body was headed by the Principal, ex-officio president of the body. But to encourage greater decentralization and student's participation, the student's union body of the college has been reconstituted vide Resolution No. 05 of Governing body meeting dated. 10.8.2017 and the Principal ceased to become the President of the students' union body.

Moreover, the college authority follows a policy of participative management at all level. The college authority also includes students' representatives in the various Committees and Cells formed from time to time and as per the necessity. They are delegated with the required authority and responsibility. Internal Compliance Committee, Discipline Committee, NSS and Extension Activity Cell, Sports Committee and Cultural and Literary Activities Committee etc. wherein student's union members are adequately represented.

File Description	Documents
Paste link for additional information	https://www.lumdingcollege.org/Committes%20IQAC%202022%20-%20website.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The extensive goals of the strategic plan associated with the

Lumding College are primarily committed to provide quality education and to extend knowledge through academic, co-curricular and extra-curricular activities and to develop the learners' personality with a strong value base. The perspective plan also aims at developing the infrastructure which aim to provide academic and support facilities to the

students and thereby creating a roadmap for student's success and development of the institute. Some specific objectives include:

- To perform MoUs with various academic institutions, training institutions, NGOs etc. and organize various collaborative programmes.
- To introduce skill-based courses.
- Improvement of infrastructure facilities like construction of more classrooms, construction of ICT enabled classrooms, gymnasium in the campus and construction of permanent basketball courts in the campus.
- To strengthen the research facilities for the faculties.
- To take initiative for development of eco-friendly campus.
- To organise various workshops or orientation programmes for the students.

One activity that is successfully implemented based on Strategic/perspective plan is the signing of MoU with ICT academy and through this academy a large number of webinar were organised on different fields during the period of Pandemic.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.lumdingcollege.org/master_plan.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Lumding College is affiliated to Gauhati University. Functional organisation structure of the college vests on affiliating university (for academic) and Directorate of Higher Education, Assam (for administrative). The college is having three-tier system for its governance. It is governed by Ministry of Higher Education,

Government of Assam. At the management level the college is governed by the President, the Secretary and other members of the Governing Body of the College. At the institutional level, the Principal is the apex authority of the internal administration and is assisted by HOD's, IQAC and different committees and Cells.

Service Rules: The Service Conduct Rules of the Government of Assam as framed by the Education Department, Govt. of Assam are applicable to teachers. The service rules of the Government of Assam are followed for non-teaching employees also.

Procedure for recruitment: The College's teaching staff is appointed with the UGC's Criteria and the rules framed by Directorate of Higher Education, Assam for the recruitment of Assistant Professors in Colleges, and the same rules apply to their progress in their careers.

Recruitment for Temporary posts: Recruitment for Temporary posts are framed by the college authority according to the norms fixed by Governing Body.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.lumdingcollege.org/IQAC/28.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching

1. PF, Gratuity, Medical Insurance as per govt. rule.
2. Child care leave for female faculty
3. Collective financial assistance is provided to the needy at the time of distress.

Non-teaching

1. PF, Gratuity, Medical Insurance as per govt. rule.
2. Child care leave for female faculty
3. Collective financial assistance is provided to the needy at the time of distress.
4. Advance payments are made as festival advance which is recovered in instalments.

Students

1. First Aid service for an Emergency
2. Wheelchair, stretcher is for emergency use
3. CCTV surveillance at selected spots.
4. Drinking water plant at a central place of the campus.
5. College Canteen with a separate room for students
6. Boys' and Girls' common room for recreation.
7. Motor cycle stands, cycle stands for students
8. Scholarship facilities for SC/ST/OBC/Meritorious students from government agencies
9. College provides financial help to the needy students from poor fund.
10. Fee waiver scheme of the Govt. of Assam
11. Computer with internet access is provided free of cost in Central Library.
12. Library Book Bank provides free books on loan basis to the needy students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year****0**

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year****2**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

53

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the rules and regulations prescribed by the Directorate of Higher Education, Government of Assam for the Performance Appraisal of teaching and non-teaching staff. The College asks the teachers to prepare a self-evaluation report before submission of AQAR and mandatorily one PBAS before any proposal for promotion under CAS. Both self-evaluation report and PBAS reveals the involvement of the teacher in academic and non- academic activities. The IQAC of the college and Principal does an audit which is then forwarded to higher authority for proper action. The individual PBAS proforma for CAS promotion duly filled along with all enclosures, will be duly verified by IQAC and Principal and then by the DPC and shall be placed before the Screening cum Evaluation Committee for Promotion at the Directorate level. However, another one to be filled as per Clause: 26 of Assam College Employee (Provincialised) Rules, 2010 which is recorded by Principal and President of GB and submit the same to Directorate of Higher Education, Government of Assam. Students are given the opportunity to provide their feedback of the teachers and response is collected by a committee and accordingly analysed the same and submitted to appropriate authority for necessary action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Being a provincialized higher education institution, the college regularly conducted internal and external financial audits. However, the external audit report which needs to be done by Director of Audit, Government of Assam is still awaited. The internal audit of the college was conducted by reviewing and cross checking every transaction at multiple points. Books of accounts are maintained as per Government rules and balances of these accounts were duly reconciled with the books of accounts maintained. The bills and vouchers of the revenue expenditure are checked. The vouchers and proper record with the concerned Department of the capital expenditure is also checked and verified. Departmental Accession Register, Stock Registers/Purchase Registers are physically checked. The preparation of the internal audit of 2020-2021 was entrusted to a reputed Chartered Accountant Firm of Sri Prabir Majumder of Guwahati, Assam and the audit has been completed in time. As per audit report of the year 2020-21, there were no major findings/objections. Minor errors/omissions/commissions when pointed out by the audit team were immediately corrected / rectified and precautionary steps were taken thereafter to avoid recurrence of such errors in future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College mobilised its funds mainly from Government of Assam and RUSA on various heads of expenditure. Salary funds received from Government had been spent on payment of salary to staffs. Each and every amount of received is at par with the budget allocation.

Government fund under RUSA scheme are deposited in a separate bank account and utilization of these funds is ensured through PFMS as per rules and regulations framed by them. For effective monitoring and efficient use of grants provided by the UGC/RUSA for construction, one Committee is constituted.

Funds and fees generated from students at the time of admission were used for maintenance and augmentation of Physical and Academic facilities such as Library, Laboratories and IT infrastructure of the college etc. and all these expenditures are properly audited. The College gets some amount as centre fee by conducting external examinations which are spent of performing external examinations. The college authority decides the policy and procedure for purchasing requirements through the purchase committee through tender quotations. Each and every transaction is supported by the genuine vouchers. Optimal utilisation of resources was ensured through allocation of adequate funds for physical and academic facilities and effective teaching learning practices.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the

quality assurance strategies and processes

The two practices institutionalized by IQAC are:

Collaborative activities: IQAC of the college with help of the college authority came in collaborative activities with ICT Academy, Guwahati by a Memorandum of Understanding. In 2020-21, IQAC in association with ICT Academy organized two webinars on Industry Expectations from the Students and Career opportunities in Banking and Financial Services Sectors for Fresh Graduates were conducted.

Practice of online seminar: During the lockdown period, the IQAC of the college organized a good number of webinars in association in the various departments of the college in association with other institutions so as to enlighten the student fraternity in particular & the faculties in general, regarding various topics which are recorded in Annual report as attached.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Improvement in the academic and co-curricular activities of the College and its student in keeping with its vision and mission was reviewed time to time by IQAC and it attempted to achieve this by adopting two practices such as:

1. Feedback from stakeholders:

Feedback was taken from the stakeholders like students, parents, teachers and alumni to facilitate teaching-learning reforms. It helps in finding the satisfaction level of the stakeholders about the institutional quality especially in academics. Student feedback of teachers is conducted regularly.

2. Continuity in academic activity:

During the lockdown period, the IQAC of the college organized a good number of webinars in association with other like-minded institutions so as to enlighten the student fraternity in particular

&the society in general, regarding various topics which are recorded in Annual report as attached.

File Description	Documents
Paste link for additional information	https://www.lumdingcollege.org/IQAC/16.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.lumdingcollege.org/annual/Annual%20Report%202020-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As a leading co-education college having multi-faculty in entire Hojai District of Assam, our vision rests on creating a safe space for the girl students and women and providing a gender sensitive and empowering education. The awareness of gender sensitization is not limited to classrooms alone. The college has organised various programmes related to gender issues in the last few years. But due to pandemic, it was not possible to organise such activities except

a few. The Women Cell of the ACTA unit, Lumding College plays an important role in maintaining gender sensitivity on campus. The focus of the Cell has been to provide adequate space for students to engage in open discussions and think critically on various issues like women, gender and sexuality, violence at home, etc. The Women Cell of the ACTA unit, regularly organises International Women's Day, Self Defense programme and health and hygiene awareness programmes. There are provisions for common room facilities for both boys and girls and girl's hostel. Lumding College has an Internal Complaints Committee, an Anti-sexual harassment committee, which are statutory body formed to register complaints of harassment and to undertake formal proceedings to resolve them.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	CCTV Surveillance, Separate girls and Boys common room and Academic counselling

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college holds awareness campaigns for maintaining cleanliness and waste management both on and off campus from time to time.

Management of solid waste: Garbage bins are located across the campus and in various academic departments for the collection of

ordinary solid waste products. During practical classes, indiscriminate chemical usage is discouraged. Plastic has been banned on the entire college campus. Statutory warnings are pasted at the front gate and other locations around campus to encourage everyone to refrain from using prohibited plastic goods.

Liquid waste management: To avoid stagnation, liquid waste from sources of generation such as the canteen, laboratories, and bathrooms is discharged into an appropriate drainage facility. Cleaners are hired on a regular basis to ensure that the drains are not clogged in order to prevent flooding.

E-waste management: Non-working computers, monitors, printers, memory cards, mother boards, ink cartridges, and other e-waste are stored in a separate e-waste stock room or repaired for future use.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered**

A. Any 4 or All of the above

vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institutional efforts in providing an inclusive environment is reflected in the admission guidelines of the college which follows the state government reservation policy. The multilingual, multi-cultural harmony in college environment is aptly projected in college magazine, Research Journal of ACTA Women Cell "Shristi", college fresher's and various programmes and activities are organised both by departments as well as different cells. The college has an active National Service Scheme (NSS) unit where students engage in community service programmes. The institution caters to students belonging to diverse social, cultural, economic, religious background. Department of History established a heritage centre to aware and promotes cultural diversity of North East India. Observance of Gandhi Jayanti, International Women's Day, National Constitution Day etc. have ensured the continued existence of a tolerant, all-inclusive progressive environment in college. International Yoga Day has been observed by the college through sessions on yoga practice. Our institution also believes that promoting religious harmony is very important to maintain peace in our diverse society by celebrating Raksha Bandan Ustav. The year 2020, being a COVID-19 pandemic year these programme could not be conducted like other years as the college could not adhere to a fixed academic plan and restrictions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To adhere to the Constitutional obligation of our country, Independence Day, Republic Day, Constitution Day etc. is celebrated every year with participation of all the stakeholders of the college. To keep up with the Swachh Bharat Abhiyan of the Government, the institution regularly cleans its campus and has implemented strict rules for the faculty, staff members and the students to keep the campus clean and environment friendly. Some programmes are held in the college with active participation from the students to spread awareness of Swachh Bharat initiative. As part of our Constitutional obligation, the district administration along with college conducts voting awareness programmes for students above 18 years of age. Faculty and staff members of the college also perform the election related duties and also perform duties as Presiding Officers, Polling Officers and impart training to various other institutions on election duties. During the time of pandemic COVID 19 some faculty members are actively engaged in Covid-19 duties to redress the victims as per instruction from District Disaster Management Committee. The College has also constituted various committees for sensitization of students and employees such as Anti-Ragging Vigilance Committee, Grievance Redressal Cell, Internal Compliance Cell etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is

C. Any 2 of the above

a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution regularly celebrates various national and international commemorative days, events and festivals. Events like Independence Day, Republic Day, Gandhi Jayanti (birth anniversary of Mahatma Gandhi), Teacher's day (birth anniversary Dr. Sarvepalli Radhakrishnan), Constitution Day, International Yoga Day, World Environment Day, and International Women's Day are organised by the college in association with different Cells and Committees. However, due to pandemic the institution was not able to celebrate most of the national and international commemorative days' events in the year 2020. A few events and commemorative days were celebrated in the year 2020-2021 either by limited participation or by online mode. The college also celebrates festivals like Saraswati Puja and Biswakarma Puja.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice 1

Title of the Practice: Participation to beat COVID-19

The Practice:

To fulfil the responsibility of the good citizens, teaching and non-teaching community of Lumding College extends hands and participated in "Each One Reach One" COVID Mission. Faculty members and students contributed their valuable services to the COVID patients, their family members during pandemic. As a responsible citizen, the employees of Lumding College donate one day's salary from the month of May, 2021 to Assam Arogyo Nidhi to support 'Vaccine as birthday gift campaign' during COVID-19 second wave.

Best practice 2

Title of the Practice: 'Health and hygiene'

The Practice:

To meet our social responsibility towards the students of the college and nearby community, an attempt was made under the Women Cell, ACTA, Lumding College to create a general awareness amongst the people of neighboring area. The scheme 'SANSKER: MANUH MANUHOR BABE' has been undertaken by the Govt. of Assam with a view to eradicate misconception of the society mainly among the rural folk and slum areas and to cultivate a new vive of positive awareness among the masses. The cell chooses Navarun High School, Lumding, as their venue. The programme was graced by the presence of Dr. Mausumi Bhattacharjee of Lumding FRU. Dr. Bhattacharjee enlightened the audience by her expertise deliberations.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within

200 words

Lumding college has played an exemplary role in providing educational opportunities to the underprivileged and backward areas of Hojai, Karbi-anlong and Dimasa -hao districts of the state of Assam. In the college a large section of students come from poor economic background as evident from the fee waiver scheme and mostly they came from Barlangfar, Baitalashu, Hathikhali areas of Karbi-anlong and Dimasa-hao. This recognition is primarily achieved due to its institutional distinctiveness which is mainly because of the institution's distinct policy of giving admission to students from underprivileged and backward areas, if all the potential candidates met the minimum eligibility criteria as declared by affiliating university. Moreover, there is no entrance test and cut-off percentage for students desiring to get admitted in the institution. As most average and below average students face a lot of psychological and economic pressure due to uncertainty in securing admissions as many could not get admitted to the institution of their choice, this policy of ours "First come and first serve" in giving admissions ensures justice and equity among all meritorious as well as average students seeking admission in higher educational institutions. This institutional distinctiveness of ours contributes to social empowerment.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Holding of National and International Seminars and workshops on important topics.
- Strengthening of IQAC.
- Development and full automation of Library facilities.
- To boost and strengthen the research cell for promoting Research and Publications.
- Development of classrooms with ICT facilities.
- Professional Training Programme for Office and Faculty members.
- To organize more FDP's with collaborative efforts.
- Short term Skill based Courses will be introduced.
- Introduction of MA/ MSc Programme in various departments.
- Preparedness for New Education Policy.